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ABSTRACT

A statewide study was conducted to assess the extent of services offered by Education Information Centers (EICs) in Ohio. The following four objectives guided the project activities: (1) to catalog, describe and analyze current statewide resources and services for providing educational information, guidance, counseling and referral services to all individuals in Ohio; (2) to assess, through surveys and site visits, statewide needs for educational information system, including relationships between providers and integration for system components; and (4) to suggest alternative models for delivering statewide educational information with regard to the factors of multiple sources and providers, diverse consumer needs, and limited resources. (The final report of this study is presented in five parts. This document, Part V, summarizes the background, important findings, conclusions, and recommendations of the study. In general Part V concludes that the organizations included in the survey offer a wide range of services and information with resources. (The varied degrees of comprehensiveness to a somewhat narrow population range in Ohio.) (EM)

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SYNOPSIS OF
CAREER AND EDUCATION INFORMATION SERVICES
FOR OHIO CITIZENS REPORT

PART V: REPORT TO THE OHIO BOARD OF REGENTS

BY

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U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE
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- Installing educational programs and products
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Abstract

The last of a five-part report to The Ohio Board of Regents, Part V summarizes the background, important findings, conclusions, and recommendations of a study of the Education Information Centers (EICs) in Ohio. Conducted during March - June 1979 by The National Center for Research in Vocational Education, the study assessed the extent of state-wide EIC services through site visits, mailed surveys, meetings with state agency officials and consultants. A thorough review of the literature, the pertinent federal legislation (P.L. 94-482) and the results of the assessment were the bases for the study.

The other four parts of the report, submitted June 1979, are:

Part I: Status of Career and Education Information Services for Ohio Citizens, which inventories and describes existing services which constitute education information centers;

Part II: Planning for Career Education Information Services for Ohio Citizens, which develops models for organizing these existing services, with necessary additions or changes, as prescribed by federal legislation (P.L. 94-482);

Part III: Appendices to the Career and Education Information Services for Ohio Citizens Report, which contains maps, bibliographies, lengthy lists and miscellaneous items;

Part IV: Directory of Organizations Providing Education Information/Career Counseling Services to Ohio's Postsecondary Population (1979), which lists over 350 organizations identified in this study.

PART V

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Foreword

The Education Information Centers (EICs) program supported by the Education Amendments of 1976 (P.L. 94-482) provides for the planning and establishment of career guidance and counseling services to Ohio's postsecondary population. We are pleased to work with the Ohio Board of Regents, to be mutually responsive to these needs and utilize the resources of the National Center.

We appreciate the time and cooperation of the many state agencies and center personnel for their contributions of information and insight provided in person or through the surveys returned.

Recognition is given to the project staff for their efforts in completing this work: Ida Halasz-Salster, Paula Kurth, and Carl Oldsen, and the advisory assistance of Wesley Budke and Marla Peterson.

Robert E. Taylor
Executive Director
The National Center for Research
in Vocational Education

SYNOPSIS OF ASSESSMENT AND RECOMMENDATIONS

INTRODUCTION

Increasing numbers of adults are turning to education or training for self-renewal, skills to advance in their careers, or skills to change their careers. Many need to know what educational services or training opportunities are available in their local areas. Some need help in deciding among the varied and diverse educational and career opportunities available. They also may need help in appraising their abilities and interests, and in making the transition between vocational and/or avocational pursuits. These concerns are made urgent by the rapid changes in the labor market and by the proliferation of educational and training programs in the state.

How do adults find answers to these concerns in Ohio? What organizations provide education/training information and counseling to understand the myriad of possible opportunities? Which of these organizations provides reliable, unbiased, free or low cost information and services?

In response to the need to answer these questions, The Ohio Board of Regents, designated with the authority to coordinate Education Information Centers in the state, announced a request for proposals from eligible agencies. The RFP set forth two major tasks to be accomplished by the successful bidder:

(1) to provide a framework for assessing the kinds and quality of services provided by existing Educational Information Centers (EIC) and

(2) to develop a model for establishing new centers as prescribed by the Educational Amendments of 1976 (P.L. 94-482).

The National Center for Research in Vocational Education (NCRVE), The Ohio State University, received the contract to conduct the two-part study on February 12, 1979.

The final report, submitted June 1979, encompasses both parts of the study. To ease handling and distribution to its intended audiences, the final report is presented in the following five parts:

Part I: Status of Career and Education Information Services for Ohio Citizens (inventories and describes existing EIC services)

Part II: Planning for Career and Education Information Services for Ohio Citizens (develops a model for organizing these existing services, with necessary additions or changes, as prescribed by federal legislation P.L. 94-482.)

Part III: Appendicies to the Career and Education Information Services for Ohio Citizens Report

Part IV: Directory of Organizations Providing Education Information/Career Counseling Services to Ohio's Postsecondary Population (1979) (lists over 350 organizations identified in this study)

Part V: Synopsis of Career and Education Information Services for Ohio Citizens Report (summarizes the essential findings in Parts I and II)

Synopsis of Part I: Status of Career and Education Information Services for Ohio Citizens

This part of the Report to the Ohio Board of Regents discusses the following:

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EIC Legislation

The educational Amendments of 1976 (P.L. 94-482) contain federal legislation authorizing Educational Information Centers Programs. Each state submitting an approved plan for an EIC program received a grant to pay the federal share of the cost of planning, establishing and operating EICs "to provide educational information, guidance, counseling, and referral services for all individuals" (P.L. 94-482, 1976).

The federal grants, set at $45,454 per state for fiscal year 1978-79, constituted two thirds of the total budget, with each state supplying another third in matching funds. In Ohio the matching funds were composed chiefly of contributed time by Regents' staff and by personnel in cooperating organizations throughout the state.

The Ohio Board of Regents is responsible for the administration of the EIC Program in the state. The Board is the planning and coordinating agency for postsecondary education in Ohio which encompasses higher education, technical education and occupational training for adults.

The Board's State Plan on Educational Information Center Network in Ohio discusses the activities necessary to systematically develop the program. Of these, the first priorities for FY 1979 are to assess consumer needs, to catalogue existing services throughout the state, and to develop recommendations for effective organization and operation of local centers.

"The ultimate goal of the EIC program," as stated in the Board's State Plan, "is to foster the coordination and expansion of all available public and private efforts which make information and counseling services concerning career and learning options available to citizens of the state" ("State Plan..." July 26, 1978).

Education Information Centers

Education Information Centers (EICs) are defined in very general terms in P.L. 94-482.

Both the federal legislation and leading exponents of EICs stress that all educational and career information need not be dispensed from one physical center in any geographic region. EIC funds can be used to establish and maintain networks of existing EICs to avoid duplication of efforts and encourage sharing of available information resources and services.

For the purposes of this study, EICs are defined as organizations (agencies, institutions, etc.) whose primary mission is to offer any or all of the following services and information at no cost, or, in some cases, for a fee which is paid either by the client or a third party:

1. information about postsecondary institutions: admissions, requirements, costs, courses and degrees or certificates offered in any format, i.e. handouts, books, pamphlets, periodicals, manual files, computerized files,

2. information about careers: education or training required, descriptions of specific occupations and labor market needs in region, state or nation in any format,

3. information about financial aid: application procedures and requirements for acquiring grants, scholarships, loans, CETA sponsorships, work study programs, etc. in any format,

4. information about training opportunities: CETA apprenticeships, on-the-job training programs, etc. in any format,

5. information about labor market projections and opportunities: providing local, regional, state, and/or national job placement and projections information supplied by the U.S. Dept. of Labor and Ohio Office of Manpower Development in any format.

6. computerized information system services: online, interactive or offline retrieval of information about career, education, job outlook, etc. supplied by commercial software producers such as OCIS, COIN, etc.

7. educational counseling: help in making decisions about options concerning postsecondary institutions, couses of study, training programs, degrees or certificates, etc.

8. career counseling: help in making decisions about specific occupations or careers preferred and the concomitant decisions regarding lifestyle, etc.

9. testing (and interpretation): of interests, abilities, and/or aptitudes using standardized or locally produced tests,

10. G.E.D. (General Educational Development): preparation and testing for certificates which document high school equivalency for adults,

11. C.L.E.P. (College Level Examination Program): preparation and testing for college credit by examination,

12. client advocacy: intervening for clients with representatives of other organizations and agencies providing related services, postsecondary institutions, or business/industrial organizations,

13. seminars, workshops: organizing and presenting topics pertaining to educational and career options, coping with the resultant changes, job skills renewal, etc.

14. courses: for credit or non-credit about returning to school, career related and personal adjustment-to-changes concerns, i.e. "Mid-life Career Planning."

15. support groups: organizing and facilitating discussion groups to provide support and peer guidance for career, education, and societal role change concerns,

16. referrals: to and from other organizations offering complementary EIC services or other services such as legal aid, childcare, mental health counseling, etc.

For the most part, organizations offer EIC services and information that seem to cluster together, such as providing information about higher education institutions, procedures for application, acquisition of financial aid, and counseling to help determine interests and courses of study to pursue. None of the organizations identified offer all types of services nor do they have all types of useful information on hand.

As no organization offers all possible services and information to the wide range of clients found in any geographic region, most organizations have working relationships of some type with each other. These relationships result in referrals of clients to other organizations which supplement the available services and information and broadens the available contacts within the educational and business communities.

EICs can and often do assume other important functions in their communities. EICs can be a rich resource for local colleges and universities. There are many opportunities to place counseling and information specialist interns in EICs, and to conduct research about the vocational and educational needs of the postsecondary population EICs serve.

College or university researchers, in turn, can reciprocate by helping the EICs evaluate their services. Evaluation of services is much needed by most EICs to provide a rationale when applying for funds, as well as for planning improved services.

Through mass-media publicity and other methods of outreach, EICs educate the population about the career and educational opportunities in the community. EICs provide a valuable service by heightening the population's awareness of their personal options through advertising, television or radio talk shows and presentations at community gatherings. In addition, EICs can provide support to groups lobbying for additional educational or career-related resources for their communities, regions, or even the state.

Rationale for SMSAs

Standard metropolitan statistical areas (SMSAs) are used as the basis for assessment and recommendations in this report. SMSAs have been selected over various other divisions of Ohio used by state agencies and organizations (Maps in Appendix 6) because EIC services must be located where the most potential users have access (see Figures 1a and 1b, Maps). There are 16 SMSAs in Ohio which encompass 80 percent of the states' population. The balance-of-state areas are divided into three regions: northeast, northwest, and southern.

The population concentration in SMSAs makes them ideal for identifying clusters of organizations that presently do or may need to cooperate with each other to provide services. The mandate in the EIC legislation is that all of the population has reasonable access to services. Although difficult to generalize for an entire state's diverse population, reasonable access is considered to be within forty minutes driving time.

Assessment Procedures

Several types of survey activities were used to assess the current level of educational information and career

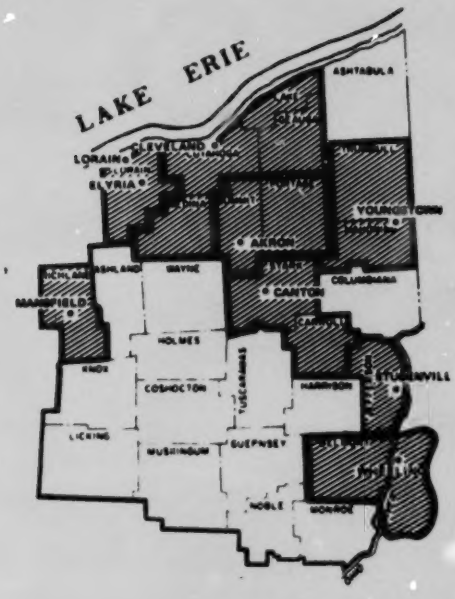
Figure 1a

SMSA'S

Figure 1b

BALANCE OF STATE

NORTHWEST



NORTHEAST

SOUTHERN

8

counseling services offered by organizations in Ohio. A list of over 350 such organizations was compiled and used for selecting representative centers for the assessment. The list includes:

Four year colleges/universities
Proprietary schools
Two year colleges
Joint vocational schools
Private organizations
Social service agencies
Special-interest oriented organizations
Comprehensive Training and Employment Act (CETA) agencies
Cooperative Extension Service offices
Public schools
Rehabilitation agencies
Public libraries
Fortune 500 firms
Others, including armed forces recruiting stations

All of these organizations are listed, with address, phone numbers, and contact persons (when known), in the Directory of Organizations Providing Education Information/Career Counseling Services to Ohio's Post-Secondary Population (1979). (Check with The Ohio Board of Regents for a copy of this part of the report.)

The types of assessment were:

1. survey instrument sent to 192 organizations; 71, or 37 percent, returned and statistically analyzed (SPSS computer analysis)

2. site visits to 35 organizations in 7 SMSAs and BAL regions

3. telephone surveys to organizations not visited

4. meetings with state agency and department contact persons

5. conferences in Ohio to broaden understanding of adult learners' needs, etc.

6. consultants from out of state and Columbus

While all of these assessment procedures yielded valuable information about EIC activities in the state, only a summary of the formal survey results are reported in this synopsis. The site visits were especially important for understanding

the networks and liaisons among the various organizations providing EIC type services in the communities. They afforded opportunities to see the facilities, learn how accessible they are to their clients, talk to staff members and meet with clients on an informal basis. Examples of handouts and forms given to clients were gathered, along with any literature generally provided to clients or potential clients. In addition, economic and demographic data about the community was gathered from local reference sources whenever possible. The numerous telephone calls made to contact persons in state agencies or in organizations around the state yielded information regarding services provided and/or linkages among the organizations in their geographic regions. In some cases, telephone calls were made instead of sending surveys because of time and other constraints.

The meetings provided understanding of the organization of many of the state's various agencies, their service divisions of the state, and their techniques for disseminating information which will be useful for establishing the EIC program in Ohio. In many cases the representatives of the agencies, departments, etc. volunteered to serve on advisory committees or in other ways offered their cooperation to the EIC program effort.

Aside from the pertinent content of the conferences attended, they provided project staff opportunities to meet individuals involved in EIC activities, to discuss their programs or to schedule future oppointments. Discussions with representatives from other states were very helpful to ascertain how their EIC programs have been developed and marketed to their constituents.

The out of state consultants, Peggy Anette (Washington), William Hilton (Illinois) and Marilyn Jacobson (Illinois) provided national and statewide perspectives regarding EIC program development.

Results of the Assessment

Care has been taken, in every way possible, to report results of the assessment accurately and comprehensively. Every consideration has been given to fair presentation of highly subjective data which was often self-reported by organizations. In no way does this report intend to serve as an evaluation of the organizations or services surveyed. Despite the attempts to include as many organizations as possible, there surely are others that have not been included.

One fifth of the 71 organizations which returned surveys (37 percent of 192 sent) are located in Cleveland, and over one tenth are in Columbus. The remaining represent most of the state's SMSAs along with a few Balance of State areas.

Although the data about clients served by the organizations during an average month is too varied and inconsistent for computer analysis, general oberservations can be made, however. Most are women, (although a sizeable number of men are served) who are between eighteen and fifty-four years old, with more in the twenty-five to forty-four age range than any other. Almost all clients are Caucasians; some are Blacks, along with a very few Orientals and Spanish-surnamed. Most have completed high school and some college and are either homemakers or employed. Most report annual incomes under $8,000, although a sizeable number report up to $14,000.

Most, or sixty-four percent, of the organizations returning surveys, are in some way connected to higher education institutions. More, however, or twenty-seven percent, are actually funded by state agencies than those funded by higher education institutions. Total budgets are not reported by most organizations. Those that do, indicate approximately one-third federal and one-third state sources of funding. (This data and data regarding clients and staffing is reported whenever available in the "EIC Briefs" section of this document.

Most of the organizations, or 78 percent, provide information about career opportunities. Approximately 60 percent provide postsecondary related information while the least offered information concerns military career opportunities. About half offer GED information, with 20 percent reporting that it is not applicable to their organization.

At least two-thirds of the organizations have a variety of types of materials available. The types of materials least available are related to the newer technology of the field. No organization has needle sorts, while only 9 percent have microfiche data bases and 11 percent have access to an interactive computer system. Several organizations cite COIN's microfiche and OCIS's computer data base, although others indicate that they would like to have either or both.

Organizations use various techniques to inform the public of their services. About half regularly send direct mail notices and ads in the telephone directory while a third use newspaper, television, and radio announcements regularly. Billboards and community area displays are least used on a regular basis.

Most clients contact the organizations by telephone, while another large number (almost half) walk in for service or information. Although over half indicate some contact by mail, it is the least regularly used method. About one-fifth of the clients are referred by other agencies as their first contact with the organization. Over three-fourths of the organizations receive referrals from other organizations, while almost as many make referrals to others.

About half of the organizations are located on a bus line, while most have free parking nearby. Few, only 16 percent, provide brief child-care services for their clients.

In general, the surveys show that the organizations surveyed offer a wide range of services and information with varied degrees of comprehensiveness to a somewhat narrow range of the population in Ohio.

Summary of a Review of the Literature

American society is undergoing many changes, both technological and social. Increasing numbers of adults find themselves in need of more education or training. The reasons are varied. Some adults are entering the world of work for the first time or re-entering after an extended absence and need to update their skills. Others need further education because they need to update their skills for their current job, wish to advance in their current field, or because they wish to change their careers in mid-life (Final Report 1974).

One of the main obstacles confronting these individuals is a lack of information about careers and how to obtain appropriate training or education. Once one is on the outside of educational institutions, information services are not readily known or available (Franklin, December 1973). This problem is compounded by the diversity and decentralization of American education (Heffernan, Macy, and Vickers 1976). The purpose of Educational Information Centers (EICs) is to make career and educational information readily accessible to the general public at a price the public can afford (preferably free) and to publicize the availability of this information.

Ways of making this information available include using libraries, telephone services, computer data bases, community-based peer counseling, and Cooperative Extension Service agencies, or a combination of these.

Several library-based services have been very successful in providing EIC-type services. The HELAS (Higher Education Library Advisory Services) Project in New York is one example. Four libraries, each serving a different type of area, participated in the project; each provided a special librarian to work as an educational advisor with clients (Dyer December 31, 1978). One of the libraries currently provides a telephone hot-line (Dyer December 31, 1978) and another, access to a computerized data base (Jacobson 1979a). Nassau County (New York) Public Libraries provide, through the Adult Independent Learner Project, three different kinds of library-based centers: Career Counseling Centers, Long Island Advisory Centers, and a Job Information Center. The response to all three types of centers has been excellent and the number of clients is increasing (Heller and Sussman January 15, 1979). In Pennsylvania, two Lifelong Learning Centers have been established: one in Reading and the other in Philadelphia. These centers provide workshops, books, and reference materials, General Educational Development and College Level Examination Program information and study guides, and various self-help materials (Jacobson 1979a).

The Career Education Project (CEP), funded for three years by the National Institute of Education, was a telephone counseling service. While the library-based services were and are targeted for the general public, CEP's target audience was home-based adults, age 16 and above, who were neither working nor enrolled full-time in school. Clients contacted the service and were counseled over the telephone. CEP was very successful at reaching its target audience (Arbeiter et al. 1978b and Guilfoy and Grothe January 1976). CEP is now the Career Counseling Service and has recently been designated as the EIC for Rhode Island (Jacobson 1979a).

Several computerized data bases currently exist which provide occupational and educational information to adults. The Oregon Career Information System is funded by the U.S. Department of Labor and was used as a model for computerized systems in eight other states, including Ohio ("State Scene" January 1977). Oregon's system is located in many different sites in the state, including educational institutions, prisons, and social service agencies. The Ohio Career Information System (OCIS) makes use of national data from the Guidance Information System (Time Share Corporation and Houghton-Mifflin) and compiles its own state and local data from various sources. SIGI (System of Interactive Guidance and Information) was designed by the Educational Testing Service specifically for community college students and aids users in, among other things, weighing their occupational values (Campbell, Rodebaugh, and Shaltry May 1978).

An outstanding example of community-based peer counseling is the service available in Wisconsin: Community-Based Educational Counseling for Adults (CBECA). CBECA is run by the University of Wisconsin--Extension. Peer counselors are employed in their home communities to make educational information services readily available to individuals from all walks of life. Although CBECA is currently targeted to promote education, clients are referred to the institution which can best fulfill their individual needs. Future goals include providing career counseling in addition to educational counseling (Thompson and Jensen March 1977).

The Cooperative Extension Service has officially been in existence since 1914 (the Smith-Lever Act), providing educational services to adults, primarily in rural areas (Harrington 1977). The Ohio Cooperative Extension Service currently has designated a Career Counseling Coordinator in every county except two and does provide, through its 4-H program, career exploration activities (The Ohio Cooperative Extension Service n.d.).

The typical client population for EIC services is well delineated in 40 Million Americans in Career Transition (Arbeiter et al. 1978a). Results of this national study of a representative sample of in-transition Americans provides the following information. Typical in-transition adults are white, married females between 20 and 39 years old. Family incomes are $10,000+ a year; females earn less than males, and blacks earn less than whites. In the family unit, men are the principal wage earners and women supplement the family incomes. Half of the individuals studied have completed some form of postsecondary schooling and are attracted to professional programs in business or education. Males are better educated than females, and whites were better educated than blacks. The majority of unemployed adults are women who left the job market because of child care or homemaker responsibilties. Most in-transition adults wish to change career fields or advance in their current field because of financial need, although a desire for more interesting work and professional advancement are considerations. Most are seeking additional education and are interested in either professional programs or vocational, trade, or technical programs. Information services are desired, especially information on jobs, careers, or educational opportunities; the adults with the least education expressed the greatest interest in such services. The least educated and black adults expressed higher interest in personal, problem-directed counseling services than did better educated or white adults. All of the adults, however, prefer one-to-one counseling with a professional to group sessions or self-instruction. Printed

materials, formal courses, work experience programs, and direct worker observation are more acceptable to in-transition adults than more technologically sophisticated methods.

Many concerns are voiced in the literature; however, three concerns are outstanding. The first concern is that information be unbiased or neutral, i.e., that it serve the client and not a particular educational institution (Heffernan, Macy, and Vickers 1976a and Van Dusen, Miller, and Pokorny 1978). The second concern is that the information be available to the educationally disadvantaged via a method they find acceptable (Cross 1978). It is felt that better educated adults are better able to cope with and obtain what information is available than less educated adults and that ignoring the needs of the less educated will further widen the gap between the "haves" and the "have nots" (Cross 1978). A third concern involves the location of EIC-type services. Because proximity has been shown to be a significant factor in the use of services by individuals, such services should be located in the center of the population being served (Cross 1978). Those who are homebound will need special consideration regarding delivery of services (Van Dusen, Miller, and Pokorny 1978).

Sources used in this summary of the literature review are presented below. For a more comprehensive bibliography, see Part III of this study's final report.

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Synopsis of Part II: Planning for Career and Education Information Services for Ohio Citizens

This part of the Report to The Ohio Board of Regents discusses the following:

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Conclusions of the Ohio EIC Program Study

The following general conclusions are based upon the results of the assessment described previously in this synopsis:

I. Although there is a wide array of EIC activity found in a number of organizations in the state, none of the organizations offer all of the types of services and information recommended by experts or desired by clients.

A. Services

1. Most EIC activity is taking place in organizations related in some way to higher education institutions.

2. Very few organizations, therefore, provide completely impartial career counseling or educational information.

3. Most organizations, nonetheless, provide seemingly reliable and effective career counseling and/or educational information services. (No attempts were made to evaluate the quality of services.)

4. Very few (only 16 percent returning the mailed survey) have even brief child care services available. Generally, these services are only offered while parents attend workshops or seminars.

B. Information

1. Most organizations provide information in some format about career opportunities, while almost as many provide post-secondary related information.

2. The information is offered in varied formats, from mimeographed handouts to brochures to complete printouts. However, computer-retrieved information is the least offered, as is information on microfiche.

3. A top priority of many organizations is to have access to computerized information. Many specify OCIS although most do not have sufficient budgets to cover the costs involved.

4. Gathering and providing local information is considered one of the most necessary yet time-consuming functions of the organizations. Most want improved methods of providing reliable local information to clients.

C. Funding

1. Most organizations have federal or state funding, either directly or, more often, through the institutions with which they are in some way affiliated.

2. Some organizations charge clients for services (i.e. testing), but few are supported in any significant degree by client fees. The exceptions are those relatively small private enterprises which provide vocational assessment or career counseling services which are, in most cases, paid for by a third party.

3. Almost every organization cites need for additionsl funding to continue current programs, expand services, upgrade information resources, provide in-service for staff and purchase computer hardware and time.

D. Clients

1. Most clients are Caucasian women from middle-class socioeconomic backgrounds, although men are increasing their use of the EIC services. Few clients with other backgrounds currently use EIC services, other than those designated to serve a specified population (i.e. minority women).

2. Most clients are in the twenty-five to forty-four age range, although the number of older clients seems to be increasing.

3. Most clients desire to, or must remain, in their local area for postsecondary education or training. They request information about local opportunities and options, and are not willing, in most cases, to relocate.

4. Many clients, especially "displaced homemakers" require financial assistance to pursue most postsecondary options.

5. Those clients who are served are satisfied and would recommend the organizations' services to friends and relatives.

E. Contact

1. Clients use the telephone most often for their initial contacts with organizations and walk-in for information or services second most often. About one fifth are referred by other organizations, while very few make contacts regularly through the mail.

2. None of the organizations offer extensive counseling or in-depth information services by telephone, nor do they offer services exclusively by telephone. In many cases, the organizations are referred by local Information and Referral (I & R) services.

3. None of the organizations have found toll-free or WATS (Wide Area Telephone Service) to be effective in providing information or service to clients. Reasons include lack of trained information specialists with effective telephone counseling skills and lack of effective local follow-up services. Another is that one telephone call generally cannot adequately meet client needs for information, especially when long-range planning is involved. Finally, the continuing cost of these services ($1,500 to $2,000 per month) is not cost efficient for most organizations.

F. Access

1. All potential clients do not have reasonable geographic access to organizations providing some degree of EIC services. (Reasonable is defined, for the purposes of this study, as no more than 40 minutes of driving time.)

2. Most organizations are reasonably accessible to their local clients (those within 40 minutes of driving time) with locations on bus lines or with free nearby parking. Others are located within walking distance.

3. Many places have some provisions for access by handicapped clients.

G. Marketing

1. Signage could be improved in almost all cases to encourage potential walk-in and easily-discouragable clients, along with aiding those who have a low level of literacy of may be partially sighted. Signs in some lobbies of large buildings are missing or provide inaccurate information. Some signs are very small and offer no explanation about the services nor give any clues about persons welcome as clients.

2. Most organizations use some means to regularly notify the public of their services. Most used are direct mailing and telephone directory ads; while newspapers, television and radio announcements are next in popularity. Least used are billboards and displays in community areas. (Some organizations are very innovative in reaching clients generally not influenced by popular advertising media. One places classified ads in local newspapers, another uses restaurant placemats, and a third makes announcements in neighborhood taverns, discos and churches.)

3. Most organizations find, however, that special publicity efforts generally bring a deluge of clients that cannot be adequately served immediately, which discourages both the organizations' staff and potential clients.

II. With some exceptions, organizations in a given area (such as an SMSA) do not collaborate with each other to any significant degree. Most function independently and often do not know the extent or types of services offered by similar organizations in the area, much less elsewhere in Ohio.

A. Information

1. Most organizations produce their own local information resources banks. Most of the initial efforts produce excellent and reliable local information. Often, however, the information is not updated regularly because of lack of staff time and lack of funding.

2. Very few organizations share their banks of local information resources with other organizations.

3. Most organizations would be willing to share information with other local organizations or with a state-wide information system with assurance of reciprocal information sharing.

4. There is no common format established in the state or in local areas for collecting and organizing local information.

B. Client Referrals

1. Most organizations make referrals to or receive referrals from at least one other organization in their area. In many cases referrals are made to more general services offered by social service agencies.

2. Most contact with other organizations, however, is informal based upon the directors' and counselors' acquaintance with staff members, rather than a formal agreement between the organizations to refer clients.

3. There are few attempts among organizations to eliminate overlaps or to fill gaps in client populations served.

C. Resources

1. There is little sharing among organizations about sources of potential funding or procedures of securing funds (grantsmanship).

2. There is little or no pooling of resources among organizations to purchase materials, equipment, and computer time at quantity discounts.

3. There is little or no pooling of resources among organizations to conduct needs assessments of local client population.

4. There is little effort among organizations to develop shared means of publicizing the services or developing new marketing or other outreach techniques.

D. Staff Development

1. There is little sharing among organizations of their successful practices and techniques of reaching clients or providing them with services and information.

2. There is little cooperation among organizations to develop common procedures or workshops for training volunteers or staff (intake receptionists, consultants, counselors, information specialists, etc.)

3. There is little sharing among organizations of effective management procedures and administration techniques.

4. There is little or no pooling of resources to hire consultants or experts to enhance staff development, recommend new techniques, or provide solutions to problems concerning the local area's client needs.

E. Networking

1. A few organizations belong to national networks which provide them with information, and sometimes, with training, funding and advertising.

2. There are a few local networks or consortia. Organizations within them are widespread geographically, however, and have relatively sporadic or infrequent contact with each other. They do share some local information and make referrals to each other.

Although certainly not unusual, another general conclusion that must be noted is that state agencies and departments, often housed within the same building, do not articulate with each other about mutually pertinent issues. In this study, most meetings with officials revealed substantial interest in working relationships with other agencies and departments to increase career counseling and educational information services for Ohio citizens. Although the Ohio EIC Program is relatively new, there are a number of department and agency officials interested in supporting its development through representation on an advisory board or a state EIC committee.

Goals for EIC Services

I. Ideally, the GOALS for comprehensive, effective EIC services are to provide impartial

1. information
2. services
3. opportunities

to all segments of the postsecondary population in Ohio, either for free or at very low cost.

More specifically, to provide:

1. Information which is regularly updated and reliable, especially locally, (but also regionally and nationally oriented), and

offered in any format, (i.e., handouts, brochures, books, pamphlets, periodicals, manual and computer files).

regarding: (see details on page 4)

a. postsecondary institutions
b. careers
c. financial aid
d. training opportunities
e. labor market projections and opportunities

2. Services provided by counselors, learner consultants, information specialists, peer volunteers or others qualified through life/work experiences or holding appropriate degrees/certificates

for:

a. educational counseling
b. career counseling
c. testing and interpretation
d. G.E.D. (General Education Development)
e. C.L.E.P. (College Level Examination Program
f. client advocacy

3. Opportunities provided by teachers, counselors, information specialists, learner consultants, peer volunteers, or others qualified through life/work experiences or holding appropriate degrees/certificates

for:

a. seminars, workshops
b. courses
c. job skills
d. support groups
e. referrals
f. computerized information system services

Recommendations for the Ohio EIC Program

These recommendations are based on the preceding goals which are derived from conclusions of the assessment and the literature reviewed regarding effective EIC services.

I. Articulation and cooperation between the OBOR and the various state-wide agencies, committees, departments, etc. involved in collection and/or delivery of educational and/or occupational information to Ohio citizens.

A. Cooperative development of a state-wide bank of educational and occupational information gathering in a common format

B. Cooperative dissemination and updating of state-wide educational and occupational bank of information

This requires that the OBOR and these agencies, etc. agree to form working relationships to collectively develop, gather and disseminate educational/occupational information to Ohio citizens. The agreement entails sharing the resources and expenses involved. It would benefit the cooperating agencies by avoiding the duplication of information, efforts, and costs.

The combined resources would not only ensure a more comprehensive, effective set of relevant information, but would avoid confusing overlaps, gaps, and inconsistences in the information offered to the public. Continued cooperative efforts through the ensuing years would expand the types and increase the depth of information offered. Combined resources of several agencies would hasten technological advances in the delivery of the information. A state-wide computerized system, with occupational/educational/labor market/job bank information, should provide comprehensive, reliable, and frequently up-dated information to the public.

II. Communication with and among organizations offering EIC services in Ohio.

A. OBOR sponsored newsletter to the organizations at least four times a year

B. Some form of communication among these organizations within a given area of the state

C. Some form of communication, at least twice a year among these organizations in state through area representatives

This recommends that the OBOR sponsor the development and dissemination of a newsletter about the EIC Program in Ohio. It should contain information pertinent to those organizations offering EIC services, with practical suggestions, descriptions of resource materials, etc. This "EIC Scope" newsletter would help link organizations within the state and within the various regions with each other.

Another link among organizations would be the formation

of a state-wide committee of EIC representatives, with representatives from each area of the state. This committee would foster communication and sharing of ideas, successful practices, suggestions for securing funds, and methods of marketing and outreach.

Each area cooperative (described in Recommendation III) should also have a periodic newssheet or circulating letter or newsletter to announce information relevant at the local level. Local level information would help coordinate the services and information resources in a given area, and alert EIC staff members to current needs in the community.

III. Coordination of organizations to provide a complete range of inexpensive, preferably impartial, EIC services to increased numbers of the post-secondary population in Ohio.

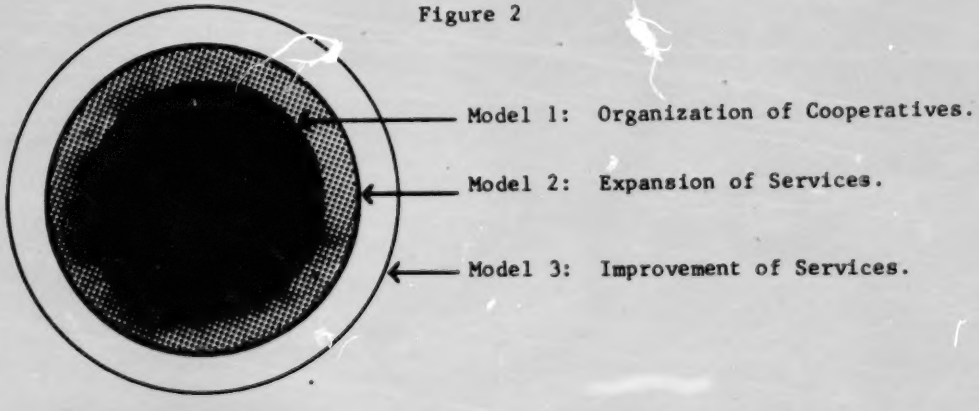
A. Implementation of Model 1 to organize EIC services within several areas of the state

B. Implementation of Model 2 to expand the EIC services within these areas of the state

C. Implementation of Model 3 to systematically improve the EIC services in these areas of the state

This recommendation is presented in the form of three models which are cumulative, as indicated in Figure 2. Model 1 is suggested as the nucleus of the EIC Plan for Ohio. Model 2 builds upon Model 1 through expansion and addition of various services and components. Model 3 similarly expands the growth of the state-wide program through Fiscal Year 1982-83.

Figure 2



The models are cumulative, beginning in Year 2 of the Ohio Plan.

Figure 3

IMPLEMENTATION OF THE OHIO EIC PROGRAM

OHIO PLAN Year	Fiscal Year & Funding	Areas (SMSAs or Balance-of-State Regions)	Model	Objectives	Activities (examples)
2	1980-81 Federal Funding: $50,000 to $55,000	Up to 5 areas which represent the state's population geographically and demographically. (Selected by OBOR and EIC Advisory Committee.)	1 Organization of Cooperatives	1. To identify organizations offering EIC services. 2. To invite them to join an organized effort in providing EIC services to the population in the area. 3. To establish a continued system of communication among these organizations. 4. To begin pooling resources for improved information collection and dissemination in a common format. 5. To exchange ideas and share expertise.	1. Hold regularly scheduled meetings. 2. Develop and disseminate schedules of services. 3. Develop newsletter (or other) inter-Cooperative communication. 4. Publicize Cooperative's services. 5. Send representative(s) to state-wide EIC Committee meetings. 6. Refer clients to member organizations.
3	1981-82 Federal Funding: Unknown	Same 5 areas that implemented Model 1.	2 Expansion of Services	1. To broaden support for EIC Cooperatives through publicity and improved fund raising. 2. To continue to consolidate the common bank of local educational/occupational/labor market/job opportunities information in a common format. 3. To invite other organizations to join the Cooperative. 4. To improve communication within the Cooperative and with Ohio EIC efforts. 5. To begin pooling resources to purchase computer hardware and software, computer time, large quantities of commonly used materials.	1. Continue organizing local information and disseminate it to member organizations. 2. Conduct needs assessments of the area's population. 3. Designate member organization(s) as intake center(s) for the Cooperative. 4. Designate member organization(s) as testing center(s) for the Cooperative. 5. Exchange evaluation services among member organizations. 6. Provide in-service training for staff of member organizations. 7. Expand outreach techniques.
		Up to 6 additional areas	1	Same objectives as listed above for Model 1.	Same activities as listed above for Model 1.
4	1982-83 Federal Funding: Unknown	Same 5 areas that implemented Model 2.	3 Improvement of Services	1. To continue to broaden support through publicity, fund raising, etc. 2. To use computer services for inputing and retrieving, and to manage the organizational and financial activities of the Cooperatives. 3. To form reciprocal agreements to exchange local information with other Cooperatives and the state-wide computer system. 4. To expand services to meet the needs of all segments of the population in the area.	1. Systematically develop new sources of funds. 2. Use needs assessment information to improve services. 3. Expand inservice training and exchange of expertise among member organizations. 4. Pool financial resources, staff capabilities and information resources for maximum effectiveness. 5. Use evaluation results for planning the continuation and improvement of the Cooperatives.
		Same 6 areas that implemented Model 1.	2	Same objectives as listed above for Model 2.	Same activities as listed above for Model 2.
		Remaining areas of the state.	1	Same objectives as listed above for Model 1.	Same activities as listed above for Model 1.

The models are necessarily flexible as their implementation heavily depends upon the funds available for EIC activities in the coming years. The nineteen areas are either SMSAs or BAL regions. Assessment of the current status (Part I) reveals that there are varying degrees of EIC activities in these areas of the state. Recognizing this and understanding that, at least at this time, the funds appropriated for the Ohio EIC Program are very limited, implementation of Model 1 is suggested in no more than five areas of the state. These five areas should be selected by the OBOR and EIC Advisory Committee to represent the state's population geographically and demographically. Thus, Model 1: Organization of Cooperatives, would be implemented in a maximum of five selected areas during Year 2 of the Ohio Plan. These cooperatives would continue to be funded and would serve as demonstration sites for implementation of Model 1 in other areas during subsequent years.

Model 1: Organization of Cooperatives

The nucleus of the EIC Program is Model 1, in which the various organizations in a given area form an EIC Cooperative. A Cooperative is a cluster of organizations which offer a wide array of EIC services. A Cooperative, therefore, is formed of existing organizations which already provide specified services to a given population for fees or for free. These organizations will together offer the wide range and variety of services and information resources described as goals for EIC Programs. Ideally, all EIC services are thus offered to all segments of the population in the area.

The EIC funds in Ohio will provide the monetary incentive for forming Cooperatives. The (up to) five areas in the state will be granted EIC funds to implement Model 1 during Fiscal Year 1980-81. In each area, one organization will assume responsibility to form the Cooperative and implement the other components of Model 1. This organization will coordinate the EIC Cooperative's activities with an allotted portion of the state's EIC monies.

The coordinating organization will assume responsibility for using the funds for necessary materials and other expenses to convene meetings of representatives of the organizations in the Cooperative, distribute pertinent information to members, disseminate a schedule of services and information offered by the members, disseminate a schedule of useful peripheral services and resources in the area, coordinate the gathering of local information resources in a common format, and serve as liaison to the state-level EIC committees.

Figure 3 outlines the plan for implementing the three models, noting fiscal years, the Ohio Plan year number, the essential objectives, and components of the models, the areas of the state involved and representative activities.

The intents of Model 1 are essentially to provide EIC funds to one organization in up to five areas to organize the EIC services in that given area into an EIC Cooperative. After the first year, EIC Cooperatives will be formed in approximately six more areas. By the third year, all areas in the state will have an organized EIC Cooperative as described in Model 1.

The intents of Model 2 are to continue, during the second year, the consolidation and improvement of services in the Model 1 areas that formed EIC Cooperatives. As Figure 3 indicates, some areas will be starting Model 1 while others are involved in Model 3 activities. The state-wide system will expand incrementally, and new Cooperatives will benefit from the successes of the earlier ones. Provided that EIC funds continue, by Fiscal Year 1982-83, the areas in all of Ohio will at least have formed EIC Cooperatives.

The three major recommendations presented in this study entail cooperation within and among the various areas in the state. Currently, there is no consensus among state agencies regarding the division of the state into areas of service. A number of maps are included in Parts II and III of this report which provide some explanation of the various service area divisions.

In conclusion, it is important to consider that the most comprehensive, effective state-wide EIC services will be organized only through collaboration of concerned agencies, organizations, state departments and professional associations. Collective funding and combined resources, along with much cooperation in organization and management, can result in optimum EIC services for the people of Ohio.

EIC BRIEFS

The following section contains brief descriptions of the seventy-one (71) organizations which returned useable surveys for the study. These briefs are useful as a quick reference to some of the organizations in Ohio that offer EIC services at this time. These pages can be used in a loose leaf notebook or cut apart for a beginning file of EIC services.

The briefs are arranged alphabetically within SMSAs and balance-of-state regions. Only information reported by the organizations is included. For further information, telephone or write the contact persons who are identified whenever possible. A blank sample form is included if you wish to make copies for preparing briefs on other organizations that come to your attention.

SAMPLE

EIC BRIEF

Name: | Telephone:

Address: | Contact Person:

| Funding:

Aff: | Hours Open:

* * * * * * * * * * * * * * * * * *

TYPICAL CLIENTS		SERVICES	
Sex	**Education**	**Services**	**Information**
F [ ]	High School or less [ ]	Career counseling [ ]	GED [ ]
M [ ]	Some college [ ]	Educ. counseling [ ]	CLEP [ ]
	Associate degree [ ]	Agency referral [ ]	Posts. school req. [ ]
AGE	B.A. [ ]	Client advocacy [ ]	Financial aid [ ]
18-24 [ ]	Prof. degree [ ]	Testing [ ]	Career opport. [ ]
25-34 [ ]	Trade school [ ]	Literature [ ]	Continuing educ. [ ]
35-44 [ ]	Unknown [ ]	Computer searches [ ]	Proprietary schools [ ]
45-54 [ ]		Seminar/Workshop [ ]	Military opport. [ ]
55-up [ ]		Courses [ ]	Veterans Benefits [ ]
		Job referrals [ ]	Job seeking skills [ ]
			Local/state job open. [
			Other(s): ________

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EIC BRIEF

Name: | Telephone:

Address: | Contact Person:

| Funding:

Aff: | Hours Open:

* * * * * * * * * * * * * * * * * * *

TYPICAL CLIENTS		SERVICES	
Sex	**Education**	**Services**	**Information**
F [ ]	High School or less [ ]	Career counseling [ ]	GED [ ]
M [ ]	Some college [ ]	Educ. counseling [ ]	CLEP [ ]
	Associate degree [ ]	Agency referral [ ]	Posts. school req. [ ]
AGE	B.A. [ ]	Client advocacy [ ]	Financial aid [ ]
18-24 [ ]	Prof. degree [ ]	Testing [ ]	Career opport. [ ]
25-34 [ ]	Trade school [ ]	Literature [ ]	Continuing educ. [ ]
35-44 [ ]	Unknown [ ]	Computer searches [ ]	Proprietary schools [ ]
45-54 [ ]		Seminar/Workshop [ ]	Military opport. [ ]
55-up [ ]		Courses [ ]	Veterans Benefits [ ]
		Job referrals [ ]	Job seeking skills [ ]
			Local/state job open. [
			Other(s): ________

AKRON

EIC BRIEF

Name: ADULT RESOURCE CENTER/COMMUNITY SITES | Telephone: (216) 375-7448

Address: The University of Akron
Akron, OH 44325 | Contact Person: Kathryn Vegso

Funding: State

Aff: University of Akron | Hours Open: MWRF: 8-5; T: 8-9; F: 11-5

* * * * * * * * * * * * * * * * * * *

TYPICAL CLIENTS

Sex
F [x]
M [x]

AGE
18-24 [ ]
25-34 [x]
35-44 [x]
45-54 [x]
55-up [ ]

Education
High School or less [x]
Some college [x]
Associate degree [ ]
B.A. [x]
Prof. degree [x]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [x]
Educ. counseling [x]
Agency referral [x]
Client advocacy [x]
Testing [ ]
Literature [x]
Computer searches [x]
Seminar/Workshop [x]
Courses [ ]
Job referrals [ ]

Information
GED [x]
CLEP [x]
Posts. school req. [x]
Financial aid [x]
Career opport. [x]
Continuing educ. [x]
Proprietary schools [x]
Military opport. [x]
Veterans Benefits [ ]
Job seeking skills [x]
Local/state job open. [ ]
Other(s): ______________

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EIC BRIEF

Name: MEDINA CO. VEPD | Telephone: (216) 725-8461

Address: 1101 W. Liberty St.
Medina, OH | Contact Person: Dennis C. Hoops

Funding: State

Aff: | Hours Open: M-F: 8-4

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TYPICAL CLIENTS

Sex
F [x]
M [x]

AGE
18-24 [ ]
25-34 [ ]
35-44 [ ]
45-54 [ ]
55-up [ ]
Below 18 (x)

Education
High School or less [x]
Some college [ ]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [x]
Educ. counseling [x]
Agency referral [ ]
Client advocacy [ ]
Testing [ ]
Literature [ ]
Computer searches [x]
Seminar/Workshop [ ]
Courses [ ]
Job referrals [x]

Information
GED [ ]
CLEP [ ]
Posts. school req. [x]
Financial aid [x]
Career opport. [x]
Continuing educ. [x]
Proprietary schools [x]
Military opport. [x]
Veterans Benefits [ ]
Job seeking skills [ ]
Local/state job open. [ ]
Other(s): ______________

EIC BRIEF

Name: PROJECT DOVE (DEVELOPMENT, OPPORTUNITY, VOCATION, EDUCATION)

Address: 329 Rockwell Hall
Kent State
Kent, OH 44242

Aff:

Telephone: (216) 672-7933

Contact Person: Kay Schotzinger

Funding: State

Hours Open: M-F: 8-5

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TYPICAL CLIENTS

Sex
F [x]
M [ ]

AGE
18-24 [ ]
25-34 [x]
35-44 [x]
45-54 [x]
55-up [ ]

Education
High School or less [x]
Some college [x]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [x]
Educ. counseling [x]
Agency referral [x]
Client advocacy [ ]
Testing [x]
Literature [x]
Computer searches [ ]
Seminar/Workshop [x]
Courses [x]
Job referrals [ ]

Information
GED [x]
CLEP [x]
Posts. school req. [x]
Financial aid [x]
Career opport. [x]
Continuing educ. [x]
Proprietary schools [x]
Military opport. [ ]
Veterans Benefits [ ]
Job seeking skills [x]
Local/state job open. [ ]
Other(s): ____________

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EIC BRIEF

Name: WOMEN'S NETWORK OF CAREER DEVELOPMENT

Address:

Aff:

Telephone: (216) 376-7852

Contact Person: Elizabeth Wettach

Funding: Federal

Hours Open:

* * * * * * * * * * * * * * * * * * *

TYPICAL CLIENTS

Sex
F [x]
M [ ]

AGE
18-24 [ ]
25-34 [x]
35-44 [ ]
45-54 [ ]
55-up [ ]

Education
High School or less [x]
Some college [x]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [x]
Educ. counseling [x]
Agency referral [x]
Client advocacy [x]
Testing [x]
Literature [x]
Computer searches [ ]
Seminar/Workshop [x]
Courses [ ]
Job referrals [x]

Information
GED [x]
CLEP [ ]
Posts. school req. [x]
Financial aid [x]
Career opport. [x]
Continuing educ. [x]
Proprietary schools [x]
Military opport. [x]
Veterans Benefits [ ]
Job seeking skills [x]
Local/state job open. [x]
Other(s): ____________

CINCINNATI

EIC BRIEF

Name: CAREER DEVELOPMENT AND PLACEMENT DEPT.

Address: UNIVERSITY OF CINCINNATI
CINCINNATI, OH 45211

Aff:

Telephone: (513) 475-3471

Contact Person: RALPH KUAPP

Funding: STATE

Hours Open: M-F: 8-5

* * * * * * * * * * * * * * * * * * * *

TYPICAL CLIENTS

Sex		Education	
F	[X]	High School or less	[ ]
M	[X]	Some college	[X]
		Associate degree	[X]
AGE		B.A.	[X]
18-24	[X]	Prof. degree	[X]
25-34	[ ]	Trade school	[ ]
35-44	[ ]	Unknown	[ ]
45-54	[ ]		
55-up	[ ]		

SERVICES

Services		Information	
Career counseling	[X]	GED	[ ]
Educ. counseling	[X]	CLEP	[ ]
Agency referral	[X]	Posts. school req.	[X]
Client advocacy	[ ]	Financial aid	[ ]
Testing	[ ]	Career opport.	[X]
Literature	[X]	Continuing educ.	[ ]
Computer searches	[X]	Proprietary schools	[ ]
Seminar/Workshop	[ ]	Military opport.	[ ]
Courses	[X]	Veterans Benefits	[X]
Job referrals	[ ]	Job seeking skills	[X]
		Local/state job open.	[X]
		Other(s):	

****

EIC BRIEF

Name: COOPERATIVE EXTENSION SERVICE

Address: 11000 Winston Rd.
Cincinnati, OH 45218

Aff: --

Telephone: (513) 825-6000

Contact Person: Bob Davis

Funding: --

Hours Open: M-F: 8:30-4:30

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TYPICAL CLIENTS

Sex		Education	
F	[X]	High School or less	[ ]
M	[X]	Some college	[ ]
		Associate degree	[ ]
AGE		B.A.	[ ]
18-24	[ ]	Prof. degree	[ ]
25-34	[ ]	Trade school	[ ]
35-44	[ ]	Unknown	[ ]
45-54	[ ]		
55-up	[ ]		
Unknown	(X)		

SERVICES

Services		Information	
Career counseling	[x]	GED	[ ]
Educ. counseling	[ ]	CLEP	[ ]
Agency referral	[x]	Posts. school req.	[ ]
Client advocacy	[ ]	Financial aid	[ ]
Testing	[x]	Career opport.	[ ]
Literature	[ ]	Continuing educ.	[ ]
Computer searches	[ ]	Proprietary schools	[ ]
Seminar/Workshop	[x]	Military opport.	[ ]
Courses	[ ]	Veterans Benefits	[ ]
Job referrals	[x]	Job seeking skills	[ ]
		Local/state job open.	[ ]
		Other(s):	

EIC BRIEF

Name: INSTITUTE OF TECHNICAL CAREERS

Address: 3027 READING ROAD
CINCINNATI, OH 45206

Aff: —

Telephone: (513) 861-3040

Contact Person: ROBERT L. JOHNSON

Funding: FEDERAL; STATE; TUITION

Hours Open: M-R: 8-7; F: 8-5

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TYPICAL CLIENTS

Sex	Education	SERVICES: Services	Information
F [X]	High School or less [X]	Career counseling [X]	GED [X]
M [X]	Some college [X]	Educ. counseling [X]	CLEP [NA]
	Associate degree [ ]	Agency referral [X]	Posts. school req. [X]
AGE	B.A. [ ]	Client advocacy [X]	Financial aid [X]
18-24 [ ]	Prof. degree [ ]	Testing [X]	Career opport. [X]
25-34 [ ]	Trade school [ ]	Literature [X]	Continuing educ. [ ]
35-44 [ ]	Unknown [ ]	Computer searches [ ]	Proprietary schools [X]
45-54 [ ]		Seminar/Workshop [X]	Military opport. [x]
55-up [ ]		Courses [X]	Veterans Benefits [ ]
		Job referrals [X]	Job seeking skills [x]
			Local/state job open. [X]
			Other(s): _____

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EIC BRIEF

Name: JEWISH VOCATIONAL SERVICE

Address: 1660 Sternblock Lane
Cincinnati, OH 45237

Aff:

Telephone: (513) 631-2400

Contact Person: Bernard S. Rosenthal

Funding: Federal/Private

Hours Open: M-F: 8:30-5

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TYPICAL CLIENTS

Sex	Education	SERVICES: Services	Information
F [x]	High School or less [ ]	Career counseling [x]	GED [x]
M [x]	Some college [ ]	Educ. counseling [x]	CLEP [x]
	Associate degree [ ]	Agency referral [x]	Posts. school req. [x]
AGE	B.A. [ ]	Client advocacy [ ]	Financial aid [x]
18-24 [x]	Prof. degree [ ]	Testing [x]	Career opport. [x]
25-34 [x]	Trade school [ ]	Literature [x]	Continuing educ. [x]
35-44 [x]	Unknown [ ]	Computer searches [ ]	Proprietary schools [x]
45-54 [ ]		Seminar/Workshop [x]	Military opport. [x]
55-up [ ]		Courses [ ]	Veterans Benefits [x]
		Job referrals [x]	Job seeking skills [x]
			Local/state job open. [x
			Other(s): _____

EIC BRIEF

Name: THE PUBLIC LIBRARY OF CINCINNATI AND HAMILTON COUNTY
Address: 800 VINE STREET
CINCINNATI, OH 45202

Aff: NA

Telephone: (513) 369-6972

Contact Person: JAMES R. HUNT

Funding: information not available

Hours Open: M-R: 9-9; F: 9-6

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TYPICAL CLIENTS

Sex
F [X]
M [X]

AGE
18-24 [ ]
25-34 [ ]
35-44 [ ]
45-54 [ ]
55-up [ ]
Unknown (X)

Education
High School or less [ ]
Some college [ ]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [X]

SERVICES

Services
Career counseling [ ]
Educ. counseling [ ]
Agency referral [ ]
Client advocacy [ ]
Testing [ ]
Literature [ ]
Computer searches [ ]
Seminar/Workshop [ ]
Courses [ ]
Job referrals [ ]
NA (X)

Information
GED [X]
CLEP [X]
Posts. school req. [X]
Financial aid [X]
Career opport. [X]
Continuing educ. [X]
Proprietary schools [X]
Military opport. [X]
Veterans Benefits [X]
Job seeking skills [X]
Local/state job open. [X]
Other(s): ______________

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CLEVELAND

EIC BRIEF

Name: ACADEMIC CONSULTING SERVICE

Address: 23811 Chagrin Blvd.
Cleveland, OH 44122

Aff:

Telephone: (216) 464-3686

Contact Person: Eliot Sugerman
Phyllis Kozokoff

Funding:

Hours Open:

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TYPICAL CLIENTS

Sex		Education	
F	[ ]	High School or less	[ ]
M	[ ]	Some college	[ ]
		Associate degree	[ ]
AGE		B.A.	[ ]
18-24	[ ]	Prof. degree	[ ]
25-34	[ ]	Trade school	[ ]
35-44	[ ]	Unknown	[ ]
45-54	[ ]		
55-up	[ ]		

SERVICES

Services		Information	
Career counseling	[x]	GED	[ ]
Educ. counseling	[x]	CLEP	[ ]
Agency referral	[x]	Posts. school req.	[x]
Client advocacy	[ ]	Financial aid	[ ]
Testing	[x]	Career opport.	[x]
Literature	[x]	Continuing educ.	[ ]
Computer searches	[ ]	Proprietary schools	[ ]
Seminar/Workshop	[ ]	Military opport.	[ ]
Courses	[ ]	Veterans Benefits	[ ]
Job referrals	[ ]	Job seeking skills	[ ]
		Local/state job open.	[ ]
		Other(s):	_____

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EIC BRIEF

Name: BALDWIN-WALLACE COLLEGE

Address: Bonds Administration Bldg
Baldwin-Wallace College
Berea, OH 44017

Aff:

Telephone: (216) 826-2188

Contact Person: Mary Khosh

Funding: Private

Hours Open: M-F: 8:30-5

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TYPICAL CLIENTS

Sex		Education	
F	[x]	High School or less	[x]
M	[x]	Some college	[x]
		Associate degree	[x]
AGE		B.A.	[x]
18-24	[x]	Prof. degree	[ ]
25-34	[x]	Trade school	[x]
35-44	[x]	Unknown	[ ]
45-54	[ ]		
55-up	[ ]		

SERVICES

Services		Information	
Career counseling	[x]	GED	[ ]
Educ. counseling	[x]	CLEP	[x]
Agency referral	[x]	Posts. school req.	[x]
Client advocacy	[ ]	Financial aid	[x]
Testing	[x]	Career opport.	[x]
Literature	[x]	Continuing educ.	[x]
Computer searches	[ ]	Proprietary schools	[ ]
Seminar/Workshop	[x]	Military opport.	[ ]
Courses	[x]	Veterans Benefits	[x]
Job referrals	[x]	Job seeking skills	[x]
		Local/state job open.	[
		Other(s):	_____

EIC BRIEF

Name: CLEVELAND INSTITUTE OF ELECTRONICS

Address: 1776 E. 17th Street
Cleveland, OH 44114

Aff:

Telephone: (216) 781-9400

Contact Person: Dr. Gerald O. Allen

Funding: Tuition

Hours Open: M-F: 8-7; S: 8-1

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TYPICAL CLIENTS

Sex	Education	SERVICES: Services	SERVICES: Information
F [x]	High School or less [x]	Career counseling [ ]	GED [ ]
M [x]	Some college [x]	Educ. counseling [ ]	CLEP [ ]
	Associate degree [x]	Agency referral [ ]	Posts. school req. [ ]
AGE	B.A. [ ]	Client advocacy [ ]	Financial aid [ ]
18-24 [x]	Prof. degree [x]	Testing [ ]	Career opport. [x]
25-34 [x]	Trade school [x]	Literature [x]	Continuing educ. [x]
35-44 [x]	Unknown [x]	Computer searches [ ]	Proprietary schools [x]
45-54 [x]		Seminar/Workshop [ ]	Military opport. [ ]
55-up [x]		Courses [x]	Veterans Benefits [x]
		Job referrals [x]	Job seeking skills [x]
			Local/state job open. [x]
			Other(s): _____

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EIC BRIEF

Name: CLEVELAND SCHOLARSHIP PROGRAMS, INC.

Address:

Aff:

Telephone: (216) 241-5587

Contact Person: Dr. Clarence W. Mixon

Funding: Foundation

Hours Open: M-F: 8:30-4:30

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TYPICAL CLIENTS

Sex	Education	SERVICES: Services	SERVICES: Information
F [x]	High School or less [x]	Career counseling [x]	GED [x]
M [x]	Some college [x]	Educ. counseling [x]	CLEP [x]
	Associate degree [x]	Agency referral [x]	Posts. school req. [x]
AGE	B.A. [x]	Client advocacy [x]	Financial aid [x]
18-24 [x]	Prof. degree [ ]	Testing [x]	Career opport. [x]
25-34 [ ]	Trade school [ ]	Literature [x]	Continuing educ. [x]
35-44 [ ]	Unknown [ ]	Computer searches [x]	Proprietary schools [x]
45-54 [ ]		Seminar/Workshop [x]	Military opport. [x]
55-up [ ]		Courses [ ]	Veterans Benefits [x]
		Job referrals [x]	Job seeking skills [x]
			Local/state job open. [x]
			Other(s): _____

EIC BRIEF

Name: CLEVELAND STATE COUNSELING AND TESTING | Telephone: (216) 687-2277

Address: Cleveland State University
1983 E. 24th St.
Cleveland, OH 44115 | Contact Person: Robert Kurtz

Funding: Tuition

Aff: | Hours Open: M-R: 8-8; F: 8-5

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TYPICAL CLIENTS		SERVICES	
Sex	**Education**	**Services**	**Information**
F [ ]	High School or less [ ]	Career counseling [x]	GED [x]
M [ ]	Some college [x]	Educ. counseling [x]	CLEP [x]
	Associate degree [ ]	Agency referral [x]	Posts. school req. [x]
AGE	B.A. [ ]	Client advocacy [x]	Financial aid [x]
18-24 [ ]	Prof. degree [ ]	Testing [x]	Career opport. [x]
25-34 [ ]	Trade school [ ]	Literature [x]	Continuing educ. [x]
35-44 [ ]	Unknown [ ]	Computer searches [ ]	Proprietary schools [ ]
45-54 [ ]		Seminar/Workshop [x]	Military opport. [ ]
55-up [ ]		Courses [ ]	Veterans Benefits [x]
		Job referrals [ ]	Job seeking skills [x]
			Local/state job open. [x]
			Other(s): ______

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EIC BRIEF

Name: CUYAHOGA COMMUNITY COLLEGE | Telephone: (216) 845-4000

Address: 11000 Pleasant Valley Rd
Cleveland, OH 44130 | Contact Person: Roslyn Talerico

Funding: State

Aff: | Hours Open: MTRF: 8:30-5; W: 8:30-7:30

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TYPICAL CLIENTS		SERVICES	
Sex	**Education**	**Services**	**Information**
F [X]	High School or less [x]	Career counseling [x]	GED [x]
M [ ]	Some college [x]	Educ. counseling [x]	CLEP [ ]
	Associate degree [x]	Agency referral [x]	Posts. school req. [x]
AGE	B.A. [ ]	Client advocacy [x]	Financial aid [x]
18-24 [ ]	Prof. degree [ ]	Testing [x]	Career opport. [x]
25-34 [ ]	Trade school [ ]	Literature [x]	Continuing educ. [x]
35-44 [x]	Unknown [ ]	Computer searches [ ]	Proprietary schools [x]
45-54 [x]		Seminar/Workshop [x]	Military opport. [ ]
55-up [x]		Courses [x]	Veterans Benefits [ ]
		Job referrals [x]	Job seeking skills [x]
			Local/state job open. [x]
			Other(s): ______

EIC BRIEF

Name: CUYAHOGA COUNTY PUBLIC LIBRARY

Address: 4510 Memphis Avenue
Cleveland, OH 44144

Aff:

Telephone: (216) 382-4880

Contact Person: Jeanne M. Patterson

Funding: City

Hours Open: MTWR: 9-9; F: 9-5:30

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TYPICAL CLIENTS

Sex
F [x]
M [x]

AGE
18-24 [x]
25-34 [x]
35-44 [x]
45-54 [x]
55-up [x]

Education
High School or less [x]
Some college [x]
Associate degree [x]
B.A. [x]
Prof. degree [x]
Trade school [x]
Unknown [x]

SERVICES

Services
Career counseling [x]
Educ. counseling [x]
Agency referral [x]
Client advocacy [x]
Testing [ ]
Literature [x]
Computer searches [ ]
Seminar/Workshop [ ]
Courses [ ]
Job referrals [ ]

Information
GED [x]
CLEP [x]
Posts. school req. [x]
Financial aid [x]
Career opport. [x]
Continuing educ. [x]
Proprietary schools [x]
Military opport. [x]
Veterans Benefits [x]
Job seeking skills [x]
Local/state job open. [x]
Other(s): ______________

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EIC BRIEF

Name: HICKOK TECHNICAL INSTITUE

Address: 2012 West 25th Street
Cleveland, OH 44113

Aff: Hickok Elect. Instrument Co, Inc

Telephone: (216) 696-2626

Contact Person: Lawrence Stone

Funding:

Hours Open: M-F: 9-6; S:9-1

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TYPICAL CLIENTS

Sex
F [x]
M [x]

AGE
18-24 [x]
25-34 [x]
35-44 [x]
45-54 [x]
55-up [x]

Education
High School or less [x]
Some college [x]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [x]
Educ. counseling [ ]
Agency referral [x]
Client advocacy [ ]
Testing [x]
Literature [ ]
Computer searches [ ]
Seminar/Workshop [ ]
Courses [x]
Job referrals [x]

Information
GED [ ]
CLEP [ ]
Posts. school req. [ ]
Financial aid [ ]
Career opport. [ ]
Continuing educ. [ ]
Proprietary schools [x]
Military opport. [ ]
Veterans Benefits [x]
Job seeking skills [x]
Local/state job open. [x
Other(s): ______________

EIC BRIEF

Name: JEWISH VOCATIONAL SERVICE

Address: 13878 edar Rd.
University Heights, OH 44118

Aff:

Telephone: (216) 321-1381

Contact Person: Meyer H. Sarkiu

Funding:

Hours Open: M-F: 9-5:30

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TYPICAL CLIENTS

Sex
F [x]
M [x]

AGE
18-24 [x]
25-34 [x]
35-44 [x]
45-54 [x]
55-up [x]

Education
High School or less [x]
Some college [x]
Associate degree [x]
B.A. [x]
Prof. degree [x]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [x]
Educ. counseling [ ]
Agency referral [x]
Client advocacy [x]
Testing [x]
Literature [x]
Computer searches [ ]
Seminar/Workshop [x]
Courses [ ]
Job referrals [x]

Information
GED [x]
CLEP [x]
Posts. school req. [x]
Financial aid [x]
Career opport. [x]
Continuing educ. [x]
Proprietary schools [x]
Military opport. [ ]
Veterans Benefits [x]
Job seeking skills [x]
Local/state job open. [x
Other(s): _______________

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EIC BRIEF

Name: MARYMOUNT REHABILITATION SERVICES

Address: 12215 Granger Road
Garfield Heights, OH 44125

Aff:

Telephone: (216) 581-1400

Contact Person: Sr. Joyce Soukup

Funding: Federal/State/Private

Hours Open: M-F: 7:30-4:45

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TYPICAL CLIENTS

Sex
F [x]
M [x]

AGE
18-24 [x]
25-34 [x]
35-44 [x]
45-54 [x]
55-up [x]

Education
High School or less [x]
Some college [ ]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [x]
Educ. counseling [ ]
Agency referral [x]
Client advocacy [x]
Testing [x]
Literature [x]
Computer searches [ ]
Seminar/Workshop [ ]
Courses [x]
Job referrals [x]

Information
GED [ ]
CLEP [ ]
Posts. school req. [ ]
Financial aid [ ]
Career opport. [ ]
Continuing educ. [ ]
Proprietary schools [ ]
Military opport. [ ]
Veterans Benefits [ ]
Job seeking skills [x]
Local/state job open. [x]
Other(s): _______________

EIC BRIEF

Name: NOTRE DAME COLLEGE

Address: 4545 College Road
South Euclid, OH

Aff:

Telephone: (216) 381-1680

Contact Person: Sr. Mary LeRoy

Funding: Private

Hours Open:

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TYPICAL CLIENTS

Sex
- F [x]
- M [ ]

Education
- High School or less [x]
- Some college [ ]
- Associate degree [ ]
- B.A. [ ]
- Prof. degree [ ]
- Trade school [ ]
- Unknown [ ]

AGE
- 18-24 [x]
- 25-34 [x]
- 35-44 [x]
- 45-54 [x]
- 55-up [ ]

SERVICES

Services
- Career counseling [x]
- Educ. counseling [x]
- Agency referral [x]
- Client advocacy [ ]
- Testing [x]
- Literature [x]
- Computer searches [ ]
- Seminar/Workshop [x]
- Courses [x]
- Job referrals [x]

Information
- GED [x]
- CLEP [x]
- Posts. school req. [x]
- Financial aid [x]
- Career opport. [x]
- Continuing educ. [ ]
- Proprietary schools [ ]
- Military opport. [ ]
- Veterans Benefits [x]
- Job seeking skills [x]
- Local/state job open. [x]
- Other(s): ____________

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EIC BRIEF

Name: OHIO DIESEL TECHNICAL INSTITUTE

Address: 1421 East 49
Cleveland, OH 44103

Aff:

Telephone: (216) 881-1700

Contact Person: Julius A. Brenner

Funding:

Hours Open: M-F: 7-5:30; S: 8-1

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TYPICAL CLIENTS

Sex
- F [x]
- M [x]

Education
- High School or less [x]
- Some college [ ]
- Associate degree [ ]
- B.A. [ ]
- Prof. degree [ ]
- Trade school [ ]
- Unknown [ ]

AGE
- 18-24 [X]
- 25-34 [x]
- 35-44 [x]
- 45-54 [x]
- 55-up [ ]

SERVICES

Services
- Career counseling [ ]
- Educ. counseling [ ]
- Agency referral [ ]
- Client advocacy [ ]
- Testing [ ]
- Literature [ ]
- Computer searches [ ]
- Seminar/Workshop [ ]
- Courses [x]
- Job referrals [ ]

Information
- GED [ ]
- CLEP [ ]
- Posts. school req. [ ]
- Financial aid [ ]
- Career opport. [ ]
- Continuing educ. [ ]
- Proprietary schools [x]
- Military opport. [ ]
- Veterans Benefits [ ]
- Job seeking skills [ ]
- Local/state job open. [ ]
- Other(s): ____________

EIC BRIEF

Name: URSULINE COLLEGE

Address: 2550 Lander Rd.
Cleveland, OH 44124

Aff:

Telephone: (216) 449-4200

Contact Person: Sr. Eileen Collins

Funding:

Hours Open: M-F: 8-5

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TYPICAL CLIENTS

Sex
F [x]
M [ ]

AGE
18-24 [x]
25-34 [x]
35-44 [x]
45-54 [ ]
55-up [ ]

Education
High School or less [ ]
Some college [x]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [x]
Educ. counseling [x]
Agency referral [x]
Client advocacy [ ]
Testing [x]
Literature [x]
Computer searches [ ]
Seminar/Workshop [x]
Courses [x]
Job referrals [x]

Information
GED [ ]
CLEP [x]
Posts. school req. [ ]
Financial aid [ ]
Career opport. [x]
Continuing educ. [x]
Proprietary schools [ ]
Military opport. [x]
Veterans Benefits [ ]
Job seeking skills [x]
Local/state job open. [x]
Other(s): ______________

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EIC BRIEF

Name: VOCATIONAL INFORMATION SYSTEM

Address: 1110 Euclid Ave
Cleveland, OH

Aff: Federation for Community Planning

Telephone: (216) 781-2944

Contact Person: Donald B. Mason

Funding: Federal

Hours Open: M-F: 8-5

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TYPICAL CLIENTS

Sex
F [ ]
M [ ]

AGE
18-24 [ ]
25-34 [ ]
35-44 [ ]
45-54 [ ]
55-up [ ]
Below 18 (X)

Education
High School or less [x]
Some college [ ]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [ ]
Educ. counseling [ ]
Agency referral [x]
Client advocacy [ ]
Testing [ ]
Literature [x]
Computer searches [x]
Seminar/Workshop [ ]
Courses [ ]
Job referrals [ ]

Information
GED [ ]
CLEP [ ]
Posts. school req. [x]
Financial aid [ ]
Career opport. [x]
Continuing educ. [x]
Proprietary schools [x]
Military opport. [x]
Veterans Benefits [ ]
Job seeking skills [ ]
Local/state job open. [ ]
Other(s): ______________

COLUMBUS

EIC BRIEF

Name: CAREER DEVELOPMENT CENTER, INC.

Address: 3100 Sullivant Ave
Columbus, OH 43204

Aff:

Telephone: (614) 279-1479

Contact Person: Charles Loomis

Funding: Client Fees

Hours Open: M-F: 8:30-4:45

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TYPICAL CLIENTS

Sex	Education
F [x]	High School or less [ ]
M [x]	Some college [ ]
	Associate degree [ ]
AGE	B.A. [ ]
18-24 [x]	Prof. degree [ ]
25-34 [x]	Trade school [ ]
35-44 [x]	Unknown [ ]
45-54 [ ]	
55-up [ ]	

SERVICES

Services	Information
Career counseling [x]	GED [ ]
Educ. counseling [ ]	CLEP [ ]
Agency referral [ ]	Posts. school req. [ ]
Client advocacy [ ]	Financial aid [ ]
Testing [x]	Career opport. [x]
Literature [ ]	Continuing educ. [ ]
Computer searches [x]	Proprietary schools [ ]
Seminar/Workshop [x]	Military opport. [ ]
Courses [ ]	Veterans Benefits [ ]
Job referrals [ ]	Job seeking skills [ ]
	Local/state job open. [ ]
	Other(s): ______________

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EIC BRIEF

Name: COLUMBUS CITY SCHOOLS

Address: 270 E. State Street
Columbus, OH 43220

Aff:

Telephone: (614) 225-2728

Contact Person: William Sites

Funding:

Hours Open: M-F: 8-5

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TYPICAL CLIENTS

Sex	Education
F [x]	High School or less [x]
M [x]	Some college [ ]
	Associate degree [ ]
AGE	B.A. [ ]
18-24 [x]	Prof. degree [ ]
25-34 [x]	Trade school [ ]
35-44 [x]	Unknown [ ]
45-54 [x]	
55-up [x]	

SERVICES

Services	Information
Career counseling [ ]	GED [x]
Educ. counseling [ ]	CLEP [ ]
Agency referral [x]	Posts. school req. [ ]
Client advocacy [ ]	Financial aid [ ]
Testing [ ]	Career opport. [x]
Literature [ ]	Continuing educ. [x]
Computer searches [ ]	Proprietary schools [ ]
Seminar/Workshop [ ]	Military opport. [ ]
Courses [x]	Veterans Benefits [x]
Job referrals [x]	Job seeking skills [ ]
	Local/state job open. [
	Other(s): ______________

EIC BRIEF

Name: COOPERATIVE EXTENSION SERVICE

Address:

Aff:

Telephone:

Contact Person: JOHN VERMILYA

Funding:

Hours Open: M-F: 8-4

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TYPICAL CLIENTS

Sex
F [x]
M [x]

AGE
18-24 [x]
25-34 [x]
35-44 [x]
45-54 [x]
55-up [x]

Education
High School or less [ ]
Some college [ ]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [x]
Educ. counseling [ ]
Agency referral [x]
Client advocacy [ ]
Testing [ ]
Literature [x]
Computer searches [ ]
Seminar/Workshop [x]
Courses [ ]
Job referrals [x]

Information
GED [ ]
CLEP [ ]
Posts. school req. [ ]
Financial aid [ ]
Career opport. [x]
Continuing educ. [ ]
Proprietary schools [ ]
Military opport. [ ]
Veterans Benefits [ ]
Job seeking skills [ ]
Local/state job open. [
Other(s): ______________

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EIC BRIEF

Name: NORTH CENTRAL (MHC)

Address: 9 Buttles Ave
Columbus, OH 43215

Aff:

Telephone: (614) 228-2900

Contact Person: Jerrold L. Lazerwitz

Funding:

Hours Open: 24 hrs daily

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TYPICAL CLIENTS

Sex
F [x]
M [x]

AGE
18-24 [x]
25-34 [x]
35-44 [x]
45-54 [x]
55-up [x]

Education
High School or less [x]
Some college [ ]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [x]
Educ. counseling [ ]
Agency referral [x]
Client advocacy [x]
Testing [x]
Literature [x]
Computer searches [ ]
Seminar/Workshop [x]
Courses [ ]
Job referrals [ ]

Information
GED [ ]
CLEP [ ]
Posts. school req. [ ]
Financial aid [ ]
Career opport. [ ]
Continuing educ. [ ]
Proprietary schools [ ]
Military opport. [ ]
Veterans Benefits [ ]
Job seeking skills [ ]
Local/state job open. [ ]
Other(s): x______________

EIC BRIEF

Name: THE OHIO STATE UNIVERSITY	Telephone: (614) 422-0646
Address: 025 West Hall 1050 Carmack Rd. Columbus, OH 43210	Contact Person: Dr. Virginia Gordon
	Funding:
Aff:	Hours Open: M-F: 8-5; S: 8-12

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TYPICAL CLIENTS		SERVICES	
Sex	**Education**	**Services**	**Information**
F [x]	High School or less [ ]	Career counseling [x]	GED [x]
M [x]	Some college [ ]	Educ. counseling [x]	CLEP [x]
	Associate degree [ ]	Agency referral [x]	Posts. school req. [x]
AGE	B.A. [ ]	Client advocacy [x]	Financial aid [x]
18-24 [x]	Prof. degree [ ]	Testing [x]	Career opport. [x]
25-34 [x]	Trade school [ ]	Literature [x]	Continuing educ. [x]
35-44 [x]	Unknown [ ]	Computer searches [x]	Proprietary schools [ ]
45-54 [x]		Seminar/Workshop [x]	Military opport. [x]
55-up [x]		Courses [x]	Veterans Benefits [x]
		Job referrals [ ]	Job seeking skills [x]
			Local/state job open. [ ]
			Other(s): __________

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EIC BRIEF

Name: OPTIONS: ADULT CAREER/EDUCATION SERVICE	Telephone: (614) 464-2662
Address: 96 S. Grant Columbus, OH 43216	Contact Person: Gay Hadley
	Funding: Federal/Foundation/Fees
Aff:	Hours Open: M-F: 8:30-4:30

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TYPICAL CLIENTS		SERVICES	
Sex	**Education**	**Services**	**Information**
F [x]	High School or less [x]	Career counseling [x]	GED [x]
M [x]	Some college [x]	Educ. counseling [x]	CLEP [x]
	Associate degree [x]	Agency referral [x]	Posts. school req. [x]
AGE	B.A. [x]	Client advocacy [x]	Financial aid [x]
18-24 [x]	Prof. degree [x]	Testing [x]	Career opport. [x]
25-34 [x]	Trade school [x]	Literature [x]	Continuing educ. [x]
35-44 [x]	Unknown [ ]	Computer searches [x]	Proprietary schools [x]
45-54 [x]		Seminar/Workshop [x]	Military opport. [ ]
55-up [ ]		Courses [ ]	Veterans Benefits [x]
		Job referrals [ ]	Job seeking skills [x]
			Local/state job open. [x]
			Other(s): __________

EIC BRIEF

Name: PSYCHOLOGICAL SERVICES

Address: 1620 East Broad St.
Columbus, OH

Aff:

Telephone: (614) 253-7773

Contact Person: Dr. Lon Cordell

Funding: Federal/Private

Hours Open: M-F: 8-5

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TYPICAL CLIENTS

Sex	Education
F [x]	High School or less [x]
M [x]	Some college [x]
	Associate degree [ ]
AGE	B.A. [ ]
18-24 [ ]	Prof. degree [ ]
25-34 [x]	Trade school [ ]
35-44 [ ]	Unknown [ ]
45-54 [ ]	
55-up [ ]	

SERVICES

Services	Information
Career counseling [x]	GED [x]
Educ. counseling [x]	CLEP [x]
Agency referral [x]	Posts. school req. [x]
Client advocacy [x]	Financial aid [ ]
Testing [x]	Career opport. [x]
Literature [x]	Continuing educ. [x]
Computer searches [ ]	Proprietary schools [x]
Seminar/Workshop [ ]	Military opport. [x]
Courses [ ]	Veterans Benefits [x]
Job referrals [x]	Job seeking skills [ ]
	Local/state job open. [x]
	Other(s): _____

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EIC BRIEF

Name: ROCHWELL JOB DIV. UNIT

Address: 145 S. Front
Columbus, OH

Aff: Ohio Bur. of Employment Services

Telephone: (614) 237-2616

Contact Person: Jane Moore

Funding: Federal

Hours Open:

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TYPICAL CLIENTS

Sex	Education
F [x]	High School or less [ ]
M [x]	Some college [ ]
	Associate degree [ ]
AGE	B.A. [ ]
18-24 [ ]	Prof. degree [ ]
25-34 [ ]	Trade school [ ]
35-44 [ ]	Unknown [ ]
45-54 [x]	
55-up [ ]	

SERVICES

Services	Information
Career counseling [x]	GED [ ]
Educ. counseling [ ]	CLEP [ ]
Agency referral [x]	Posts. school req. [ ]
Client advocacy [ ]	Financial aid [ ]
Testing [x]	Career opport. [x]
Literature [x]	Continuing educ. [x]
Computer searches [x]	Proprietary schools [ ]
Seminar/Workshop [ ]	Military opport. [ ]
Courses [ ]	Veterans Benefits [x]
Job referrals [x]	Job seeking skills [x]
	Local/state job open. [x]
	Other(s): _____

EIC BRIEF

Name: TOMORROW'S EDUCATION NOW, INC.

Address: 700 Bryden Road, Suite 300
Columbus, OH 43215

Aff: City of Columbus, Community Serv. Dept.

Telephone: (614) 228-8926

Contact Person: J.E. Mixon

Funding: Federal/City

Hours Open: M-F: 9-9

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TYPICAL CLIENTS

Sex
F [x]
M [x]

AGE
18-24 [x]
25-34 [x]
35-44 [x]
45-54 [x]
55-up [x]

Education
High School or less [x]
Some college [x]
Associate degree [x]
B.A. [x]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [x]
Educ. counseling [x]
Agency referral [x]
Client advocacy [ ]
Testing [ ]
Literature [x]
Computer searches [ ]
Seminar/Workshop [x]
Courses [ ]
Job referrals [x]

Information
GED [x]
CLEP [ ]
Posts. school req. [x]
Financial aid [x]
Career opport. [x]
Continuing educ. [x]
Proprietary schools [ ]
Military opport. [x]
Veterans Benefits [x]
Job seeking skills [ ]
Local/state job open. [x
Other(s): ____________

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DAYTON

EIC BRIEF

Name: UPPER VALLEY JVS

Address: 8811 Career Dr.
Piqua, OH 45356

Aff:

Telephone: (513) 778-1980

Contact Person: Jeff Synder

Funding: Tuition/State

Hours Open: M-R: 8-10pm F: 8-4

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TYPICAL CLIENTS

Sex
F [x]
M [x]

AGE
18-24 [ ]
25-34 [ ]
35-44 [ ]
45-54 [ ]
55-up [ ]

Education
High School or less [x]
Some college [x]
Associate degree [x]
B.A. [x]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [x]
Educ. counseling [x]
Agency referral [x]
Client advocacy [x]
Testing [x]
Literature [x]
Computer searches [x]
Seminar/Workshop [x]
Courses [x]
Job referrals [x]

Information
GED [x]
CLEP [ ]
Posts. school req. [x]
Financial aid [x]
Career opport. [x]
Continuing educ. [ ]
Proprietary schools [x]
Military opport. [ ]
Veterans Benefits [x]
Job seeking skills [x]
Local/state job open. [
Other(s): ______________

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HAMILTON/MIDDLETOWN

EIC BRIEF

Name: MIAMI UNIVERSITY

Address: 4200 E. University
Middletown, OH

Aff: Miami University

Telephone: (513) 424-4444

Contact Person: Linda S. Watkins

Funding: State

Hours Open: M-R: 8-9pm; F:8-5

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TYPICAL CLIENTS

Sex		Education	
F	[ ]	High School or less	[ ]
M	[ ]	Some college	[ ]
		Associate degree	[ ]
AGE		B.A.	[ ]
18-24	[x]	Prof. degree	[ ]
25-34	[x]	Trade school	[ ]
35-44	[x]	Unknown	[ ]
45-54	[x]		
55-up	[ ]		

SERVICES

Services		Information	
Career counseling	[x]	GED	[x]
Educ. counseling	[x]	CLEP	[x]
Agency referral	[x]	Posts. school req.	[x]
Client advocacy	[x]	Financial aid	[x]
Testing	[x]	Career opport.	[x]
Literature	[x]	Continuing educ.	[x]
Computer searches	[ ]	Proprietary schools	[x]
Seminar/Workshop	[x]	Military opport.	[x]
Courses	[x]	Veterans Benefits	[x]
Job referrals	[x]	Job seeking skills	[x]
		Local/state job open.	[x]
		Other(s):	_____

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LIMA

EIC BRIEF

Name: LIMA PUBLIC LIBRARY

Address: 650 W. Market
Lima, OH 45801

Telephone: (419) 228-5113

Contact Person: John N. Storck

Funding: County Tax

Aff:

Hours Open:

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TYPICAL CLIENTS

Sex

F [x]
M [x]

AGE

18-24 [x]
25-34 [x]
35-44 [ ]
45-54 [ ]
55-up [ ]

Education

High School or less [ ]
Some college [ ]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services

Career counseling [ ]
Educ. counseling [ ]
Agency referral [ ]
Client advocacy [ ]
Testing [ ]
Literature [ ]
Computer searches [ ]
Seminar/Workshop [ ]
Courses [ ]
Job referrals [ ]

Information

GED [x]
CLEP [x]
Posts. school req. [x]
Financial aid [x]
Career opport. [x]
Continuing educ. [ ]
Proprietary schools [x]
Military opport. [x]
Veterans Benefits [x]
Job seeking skills [x]
Local/state job open. [ ]
Other(s): _____

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LORAIN/ELYRIA

EIC BRIEF

Name: COOPERATIVE EXTENSION SERVICE

Address: The Ohio State University
2120 Fyffe Road
Columbus, OH 43210

Aff:

Telephone:

Contact Person: Barbara Gilbert

Funding:

Hours Open:

TYPICAL CLIENTS

Sex	Education	Services	Information
F [x]	High School or less [ ]	Career counseling [x]	GED [ ]
M [x]	Some college [ ]	Educ. counseling [ ]	CLEP [ ]
	Associate degree [ ]	Agency referral [x]	Posts. school req. [ ]
AGE	B.A. [ ]	Client advocacy [ ]	Financial aid [ ]
18-24 [ ]	Prof. degree [ ]	Testing [ ]	Career opport. [ ]
25-34 [ ]	Trade school [ ]	Literature [x]	Continuing educ. [ ]
35-44 [ ]	Unknown [x]	Computer searches [ ]	Proprietary schools [ ]
45-54 [ ]		Seminar/Workshop [x]	Military opport. [ ]
55-up [ ]		Courses [ ]	Veterans Benefits [ ]
All age groups		Job referrals [ ]	Job seeking skills [ ]
			Local/state job open. [
			Other(s): _____

SERVICES

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EIC BRIEF

Name: LORAIN COUNTY COMMUNITY COLLEGE

Address: 1005 N. Abbe Rd.
Elyria, OH

Aff:

Telephone: (216) 365-4191

Contact Person: C.J. Masciola

Funding:

Hours Open:

TYPICAL CLIENTS

Sex	Education	Services	Information
F [ ]	High School or less [x]	Career counseling [x]	GED [ ]
M [ ]	Some college [ ]	Educ. counseling [x]	CLEP [x]
	Associate degree [ ]	Agency referral [x]	Posts. school req. [x]
AGE	B.A. [ ]	Client advocacy [ ]	Financial aid [x]
18-24 [ ]	Prof. degree [ ]	Testing [x]	Career opport. [x]
25-34 [ ]	Trade school [ ]	Literature [x]	Continuing educ. [x]
35-44 [ ]	Unknown [ ]	Computer searches [x]	Proprietary schools [x]
45-54 [ ]		Seminar/Workshop [x]	Military opport. [x]
55-up [ ]		Courses [x]	Veterans Benefits [x]
		Job referrals [x]	Job seeking skills [x]
			Local/state job open. [x]
			Other(s): _____

SERVICES

MANSFIELD

EIC BRIEF

Name: MANSFIELD BUSINESS COLLEGE

Address: 523 Park Ave, E.
Mansfield, OH 44905

Aff:

Telephone: (419) 526-4988

Contact Person: Lehlia Colangelo

Funding:

Hours Open: MTR: 8-9:30pm WF: 8-5

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TYPICAL CLIENTS

Sex
F [x]
M [x]

AGE
18-24 [x]
25-34 [x]
35-44 [x]
45-54 [ ]
55-up [ ]

Education
High School or less [x]
Some college [ ]
Associate degree [x]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [x]
Educ. counseling [x]
Agency referral [x]
Client advocacy [ ]
Testing [x]
Literature [x]
Computer searches [ ]
Seminar/Workshop [x]
Courses [x]
Job referrals [x]

Information
GED [x]
CLEP [ ]
Posts. school req. [x]
Financial aid [x]
Career opport. [x]
Continuing educ. [x]
Proprietary schools [x]
Military opport. [ ]
Veterans Benefits [x]
Job seeking skills [x]
Local/state job open. [
Other(s): ____________

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EIC BRIEF

Name: NORTH CENTRAL TECHNICAL COLLEGE

Address: 2441 Kenwood Circle
P.O. Box 698
Mansfield, OH 44901

Aff:

Telephone: (419) 747-4999

Contact Person: Julie Arlin

Funding: State

Hours Open: M-F: 8-5

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TYPICAL CLIENTS

Sex
F [x]
M [x]

AGE
18-24 [ ]
25-34 [ ]
35-44 [ ]
45-54 [ ]
55-up [ ]

Education
High School or less [x]
Some college [x]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [x]
Educ. counseling [x]
Agency referral [x]
Client advocacy [ ]
Testing [x]
Literature [x]
Computer searches [ ]
Seminar/Workshop [ ]
Courses [ ]
Job referrals [ ]

Information
GED [ ]
CLEP [ ]
Posts. school req. [x]
Financial aid [ ]
Career opport. [x]
Continuing educ. [x]
Proprietary schools [x]
Military opport. [ ]
Veterans Benefits [x]
Job seeking skills [x]
Local/state job open. [x
Other(s): ____________

EIC BRIEF

Name: RICHLAND MORROW EMPLOYMENT & TRAINING ADMINISTRATION

Address: 13 Park Avenue, W
Room 417
Mansfield, Ohio 44902

Aff:

Telephone: (419) 524-2382

Contact Person: Sara C. Schleda

Funding: Federal

Hours Open: M-F: 8-4

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TYPICAL CLIENTS

Sex

F [ ]
M [X]

AGE

18-24 [X]
25-34 [ ]
35-44 [ ]
45-54 [ ]
55-up [ ]

Education

High School or less [X]
Some college [ ]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services

Career counseling [X]
Educ. counseling [X]
Agency referral [X]
Client advocacy [X]
Testing [X]
Literature [X]
Computer searches [X]
Seminar/Workshop [X]
Courses [X]
Job referrals [X]

Information

GED [X]
CLEP [X]
Posts. school req. [X]
Financial aid [X]
Career opport. [X]
Continuing educ. [X]
Proprietary schools [X]
Military opport. [X]
Veterans Benefits [X]
Job seeking skills [X]
Local/state job open. [X
Other(s): _____

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MARIETTA

EIC BRIEF

Name: MARIETTA COLLEGE

Address: Irvine Administration Bldg.
Marietta College
Marietta, OH 45750

Aff:

Telephone: (614) 373-4643

Contact Person: Charles N. Foshee

Funding: Private

Hours Open: M-F: 8:30-5

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TYPICAL CLIENTS

Sex
F [ ]
M [x]

AGE
18-24 [ ]
25-34 [ ]
35-44 [ ]
45-54 [ ]
55-up [ ]

Education
High School or less [ ]
Some college [ ]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [x]

SERVICES

Services
Career counseling [x]
Educ. counseling [ ]
Agency referral [ ]
Client advocacy [ ]
Testing [x]
Literature [x]
Computer searches [ ]
Seminar/Workshop [x]
Courses [ ]
Job referrals [ ]

Information
GED [ ]
CLEP [x]
Posts. school req. [ ]
Financial aid [ ]
Career opport. [x]
Continuing educ. [ ]
Proprietary schools [ ]
Military opport. [ ]
Veterans Benefits [ ]
Job seeking skills [x]
Local/state job open. [
Other(s): ______________

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YOUNGSTOWN

EIC BRIEF

Name: PENN OHIO COLLEGE

Address: 3517 Market Street
Youngstown, Ohio

Aff: private

Telephone: (216) 788-5084

Contact Person: William M. Clark Jr.

Funding: Tuition

Hours Open: M-Thurs: 9-9; F 9-5

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TYPICAL CLIENTS

Sex
F [X]
M [X]

AGE
18-24 [X]
25-34 [X]
35-44 [X]
45-54 [X]
55-up [X]

Education
High School or less [X]
Some college [X]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [X]
Educ. counseling [X]
Agency referral [X]
Client advocacy [ ]
Testing [X]
Literature [X]
Computer searches [ ]
Seminar/Workshop [X]
Courses [X]
Job referrals [X]

Information
GED [ ]
CLEP [ ]
Posts. school req. [X]
Financial aid [X]
Career opport. [X]
Continuing educ. [X]
Proprietary schools [X]
Military opport. [ ]
Veterans Benefits [X]
Job seeking skills [X]
Local/state job open. [X
Other(s): ____________

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EIC BRIEF

Name: YOUNGSTOWN STATE UNIVERSITY COUNSELING CENTER

Address:

Aff:

Telephone: (216) 742-3059

Contact Person: Susan Monto Cochrane

Funding:

Hours Open: M-F: 8-5

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TYPICAL CLIENTS

Sex
F [X]
M [X]

AGE
18-24 [X]
25-34 [X]
35-44 [X]
45-54 [X]
55-up [X]

Education
High School or less [X]
Some college [X]
Associate degree [X]
B.A. [X]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [X]
Educ. counseling [ ]
Agency referral [X]
Client advocacy [X]
Testing [X]
Literature [X]
Computer searches [ ]
Seminar/Workshop [X]
Courses [ ]
Job referrals [ ]

Information
GED [ ]
CLEP [X]
Posts. school req. [X]
Financial aid [ ]
Career opport. [X]
Continuing educ. [ ]
Proprietary schools [ ]
Military opport. [ ]
Veterans Benefits [ ]
Job seeking skills [X]
Local/state job open. [
Other(s): ____________

TOLEDO/BOWLING GREEN

EIC BRIEF

Name: CAREER & LIFE PLANNING SERVICES

Address: 4427 Talmadge Road, Suite J-2
Toledo, Ohio 43623

Aff:

Telephone: (419) 475-1590

Contact Person: D. Norman Ferguson

Funding: State/Fees

Hours Open: M-Thurs: 8-10p.m.; F 8-6

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TYPICAL CLIENTS		SERVICES	
Sex	**Education**	**Services**	**Information**
F [X]	High School or less [X]	Career counseling [X]	GED [X]
M [X]	Some college [X]	Educ. counseling [X]	CLEP [ ]
	Associate degree [X]	Agency referral [X]	Posts. school req. [X]
AGE	B.A. [X]	Client advocacy [ ]	Financial aid [ ]
18-24 [X]	Prof. degree [X]	Testing [X]	Career opport. [X]
25-34 [X]	Trade school [X]	Literature [X]	Continuing educ. [ ]
35-44 [X]	Unknown [X]	Computer searches [ ]	Proprietary schools [X]
45-54 [X]		Seminar/Workshop [ ]	Military opport. [ ]
55-up [X]		Courses [ ]	Veterans Benefits [ ]
		Job referrals [ ]	Job seeking skills [X]
			Local/state job open. [X
			Other(s): ____________

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EIC BRIEF

Name: BOWLING GREEN STATE UNIVERSITY

Address: Counseling & Career Development Center
320 Student Services Building
Bowling Green, Ohio 43403

Aff:

Telephone: (419) 372-2081

Contact Person: Nancy S. Wygant

Funding: State/Tuition

Hours Open: M-F: 8-5

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TYPICAL CLIENTS		SERVICES	
Sex	**Education**	**Services**	**Information**
F [X]	High School or less [ ]	Career counseling [X]	GED [ ]
M [X]	Some college [X]	Educ. counseling [X]	CLEP [X]
	Associate degree [ ]	Agency referral [X]	Posts. school req. [X]
AGE	B.A. [X]	Client advocacy [ ]	Financial aid [X]
18-24 [X]	Prof. degree [ ]	Testing [X]	Career opport. [X]
25-34 [X]	Trade school [ ]	Literature [X]	Continuing educ. [X]
35-44 [ ]	Unknown [ ]	Computer searches [ ]	Proprietary schools [X]
45-54 [ ]		Seminar/Workshop [X]	Military opport. [X]
55-up [ ]		Courses [X]	Veterans Benefits [X]
		Job referrals [ ]	Job seeking skills [X]
			Local/state job open. [X
			Other(s): ____________

NORTHEAST

EIC BRIEF

Name: TUSCARAWAS COUNTY PUBLIC LIBRARY

Address: 121 Fair Avenue, N.W.
New Philadelphia, OH

Aff:

Telephone: (216) 364-4474

Contact Person: Clark S. Lewis

Funding: State

Hours Open: M-R: 9-8:30; F: 9-5

* *

TYPICAL CLIENTS

Sex
F [ ]
M [ ]

AGE
18-24 [ ]
25-34 [ ]
35-44 [ ]
45-54 [ ]
55-up [ ]

Education
High School or less [ ]
Some college [ ]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [x]

SERVICES

Services
Career counseling [ ]
Educ. counseling [ ]
Agency referral [x]
Client advocacy [ ]
Testing [ ]
Literature [x]
Computer searches [ ]
Seminar/Workshop [ ]
Courses [ ]
Job referrals [ ]

Information
GED [ ]
CLEP [ ]
Posts. school req. [ ]
Financial aid [ ]
Career opport. [x]
Continuing educ. [ ]
Proprietary schools [ ]
Military opport. [x]
Veterans Benefits [x]
Job seeking skills [x]
Local/state job open. [
Other(s): ____________

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EIC BRIEF

Name: WAYNE COUNTY JVS

Address: P.O. Box 378
Smithville, OH 44677

Aff:

Telephone: (216) 669-2134

Contact Person: John F. Kilchenman

Funding: Federal/State/Private

Hours Open:

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TYPICAL CLIENTS

Sex
F [x]
M [x]

AGE
18-24 [x]
25-34 [x]
35-44 [x]
45-54 [x]
55-up [ ]

Education
High School or less [x]
Some college [x]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [x]
Educ. counseling [x]
Agency referral [x]
Client advocacy [x]
Testing [x]
Literature [x]
Computer searches [x]
Seminar/Workshop [x]
Courses [x]
Job referrals [x]

Information
GED [x]
CLEP [x]
Posts. school req. [x]
Financial aid [x]
Career opport. [x]
Continuing educ. [x]
Proprietary schools [x]
Military opport. [x]
Veterans Benefits [x]
Job seeking skills [x]
Local/state job open. [x
Other(s): ____________

NORTHWEST

EIC BRIEF

Name: MARION TECHNICAL COLLEGE STUDENT SERVICES

Address: 1465 Mt. Vernon Avenue
Marion, OH 43302

Aff:

Telephone: (614) 389-4636

Contact Person: Joel Liles

Funding: State/Tuition

Hours Open: M-R: 8-8; F: 8-5

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TYPICAL CLIENTS

Sex
F [x]
M [x]

AGE
18-24 [x]
25-34 [x]
35-44 [x]
45-54 [ ]
55-up [ ]

Education
High School or less [x]
Some college [x]
Associate degree [x]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [x]
Educ. counseling [x]
Agency referral [x]
Client advocacy [ ]
Testing [ ]
Literature [ ]
Computer searches [ ]
Seminar/Workshop [x]
Courses [ ]
Job referrals [x]

Information
GED [x]
CLEP [ ]
Posts. school req. [x]
Financial aid [x]
Career opport. [x]
Continuing educ. [x]
Proprietary schools [x]
Military opport. [x]
Veterans Benefits [x]
Job seeking skills [x]
Local/state job open. [x
Other(s): _____

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EIC BRIEF

Name: PROVIDENCE HOSPITAL SCHOOL OF NURSING

Address: 1912 Hayes Avenue
Sandusky, OH 44870

Aff: Providence Hospital

Telephone: (419) 625-8450 Ext. 4295

Contact Person: Mary Alice Roeder

Funding: Tuition/Federal

Hours Open: M-F: 8-4:30

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TYPICAL CLIENTS

Sex
F [x]
M [ ]

AGE
18-24 [x]
25-34 [ ]
35-44 [ ]
45-54 [ ]
55-up [ ]

Education
High School or less [x]
Some college [ ]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [x]
Educ. counseling [x]
Agency referral [x]
Client advocacy [ ]
Testing [ ]
Literature [x]
Computer searches [ ]
Seminar/Workshop [ ]
Courses [x]
Job referrals [ ]

Information
GED [x]
CLEP [x]
Posts. school req. [x]
Financial aid [ ]
Career opport. [ ]
Continuing educ. [x]
Proprietary schools [x]
Military opport. [x]
Veterans Benefits [ ]
Job seeking skills [x]
Local/state job open. [x
Other(s): _____

EIC BRIEF

Name: SANDUSKY SCHOOL OF PRACTICAL NURSING

Address:

Aff:

Telephone: (419) 626-6940

Contact Person: Mary Jo Breunemau

Funding:

Hours Open: M-F: 8-4:45

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TYPICAL CLIENTS

Sex	Education	Age
F [x]	High School or less [x]	18-24 [x]
M [x]	Some college [x]	25-34 [x]
	Associate degree [ ]	35-44 [x]
	B.A. [ ]	45-54 [ ]
	Prof. degree [ ]	55-up [ ]
	Trade school [ ]	
	Unknown [ ]	

SERVICES

Services	Information
Career counseling [x]	GED [x]
Educ. counseling [x]	CLEP [ ]
Agency referral [x]	Posts. school req. [ ]
Client advocacy [ ]	Financial aid [x]
Testing [x]	Career opport. [x]
Literature [ ]	Continuing educ. [x]
Computer searches [ ]	Proprietary schools [ ]
Seminar/Workshop [x]	Military opport. [ ]
Courses [x]	Veterans Benefits [x]
Job referrals [x]	Job seeking skills [ ]
	Local/state job open. [
	Other(s): _____

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EIC BRIEF

Name: TRI RIVERS JVS

Address: 2222 Marion-Mt. Gilead Rd.
Marion, OH 43302

Aff:

Telephone: (614) 389-4681

Contact Person: Ken Boyer

Funding: State/Tuition

Hours Open: M-R: 8-9:30; F: 8-4:30

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TYPICAL CLIENTS

Sex	Education	Age
F [x]	High School or less [x]	18-24 [x]
M [x]	Some college [x]	25-34 [x]
	Associate degree [x]	35-44 [x]
	B.A. [x]	45-54 [x]
	Prof. degree [ ]	55-up [x]
	Trade school [ ]	
	Unknown [ ]	

SERVICES

Services	Information
Career counseling [x]	GED [x]
Educ. counseling [ ]	CLEP [ ]
Agency referral [x]	Posts. school req. [ ]
Client advocacy [ ]	Financial aid [ ]
Testing [ ]	Career opport. [x]
Literature [ ]	Continuing educ. [x]
Computer searches [ ]	Proprietary schools [x]
Seminar/Workshop [x]	Military opport. [ ]
Courses [x]	Veterans Benefits [x]
Job referrals [x]	Job seeking skills [x]
	Local/state job open. [x
	Other(s): _____

EIC BRIEF

Name: VANGUARD VOCATIONAL CENTER

Address: 1306 Cedar St.
Fremont, OH 43420

Telephone: (419) 332-2626

Contact Person: Wm. R. Randall

Funding: Federal/State

Aff:

Hours Open: M-R: 9-9; F: 9-4

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TYPICAL CLIENTS

Sex

F [x]
M [x]

AGE

18-24 [x]
25-34 [x]
35-44 [x]
45-54 [x]
55-up [x]

Education

High School or less [x]
Some college [ ]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services

Career counseling [x]
Educ. counseling [x]
Agency referral [x]
Client advocacy [ ]
Testing [x]
Literature [x]
Computer searches [ ]
Seminar/Workshop [ ]
Courses [x]
Job referrals [x]

Information

GED [x]
CLEP [ ]
Posts. school req. [x]
Financial aid [ ]
Career opport. [x]
Continuing educ. [ ]
Proprietary schools [x]
Military opport. [ ]
Veterans Benefits [x]
Job seeking skills [ ]
Local/state job open. [
Other(s): _____

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SOUTHERN

EIC BRIEF

Name: BROWN COUNTY COOPERATIVE EXTENSION

Address: 201 E. Grant Avenue
Georgetown, Ohio 45121

Aff:

Telephone: (513) 378-6716

Contact Person: C. E. Baylor

Funding:

Hours Open: M-F: 8-5

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TYPICAL CLIENTS		SERVICES	
Sex	**Education**	**Services**	**Information**
F [ ]	High School or less [ ]	Career counseling [X]	GED [ ]
M [ ]	Some college [ ]	Educ. counseling [ ]	CLEP [ ]
	Associate degree [ ]	Agency referral [X]	Posts. school req. [ ]
AGE	B.A. [ ]	Client advocacy [ ]	Financial aid [ ]
18-24 [ ]	Prof. degree [ ]	Testing [ ]	Career opport. [X]
25-34 [ ]	Trade school [ ]	Literature [ ]	Continuing educ. [ ]
35-44 [ ]	Unknown [ ]	Computer searches [ ]	Proprietary schools [ ]
45-54 [ ]	All	Seminar/Workshop [X]	Military opport. [ ]
55-up [ ]		Courses [ ]	Veterans Benefits [ ]
		Job referrals [X]	Job seeking skills [ ]
			Local/state job open. [
			Other(s): ______

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EIC BRIEF

Name: Buckeye Hills Career Center

Address: P.O. Box 157
Rio Grande, Ohio 45631

Aff:

Telephone: (614) 245-5334

Contact Person: Scott Cuddington

Funding: Tuition/State

Hours Open: M-F: 8-10 p.m.

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TYPICAL CLIENTS		SERVICES	
Sex	**Education**	**Services**	**Information**
F [ ]	High School or less [X]	Career counseling [X]	GED [X]
M [ ]	Some college [X]	Educ. counseling [X]	CLEP [ ]
	Associate degree [ ]	Agency referral [X]	Posts. school req. [X]
AGE	B.A. [ ]	Client advocacy [ ]	Financial aid [X]
18-24 [X]	Prof. degree [ ]	Testing [X]	Career opport. [ ]
25-34 [X]	Trade school [ ]	Literature [X]	Continuing educ. [X]
35-44 [ ]	Unknown [ ]	Computer searches [ ]	Proprietary schools [X]
45-54 [ ]		Seminar/Workshop [X]	Military opport. [ ]
55-up [ ]		Courses [X]	Veterans Benefits [X]
		Job referrals [X]	Job seeking skills [X]
			Local/state job open. [
			Other(s): ______

EIC BRIEF

Name: CHILLICOTHE CORRECTIONAL

Address: Box 5500
Chillicothe, Ohio

Aff:

Telephone: (614) 773-2616

Contact Person: Paul Akip

Funding: State

Hours Open: M-F: 8-3

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TYPICAL CLIENTS

Sex
F [ ]
M [X]

AGE
18-24 [X]
25-34 [X]
35-44 [X]
45-54 [X]
55-up [X]

Education
High School or less [X]
Some college [X]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [X]
Educ. counseling [X]
Agency referral [X]
Client advocacy [X]
Testing [X]
Literature [X]
Computer searches [ ]
Seminar/Workshop [ ]
Courses [ ]
Job referrals [X]

Information
GED [ ]
CLEP [ ]
Posts. school req. [ ]
Financial aid [ ]
Career opport. [ ]
Continuing educ. [ ]
Proprietary schools [ ]
Military opport. [ ]
Veterans Benefits [ ]
Job seeking skills [ ]
Local/state job open. [
Other(s): _____

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EIC BRIEF

Name: EDUCATIONAL INFORMATION CENTER OF GREATER CINCINNATI

Address: TUPPER HALL, 302 B
OHIO UNIVERSITY
ATHENS, OH 45701

Aff: SOUTHERN OHIO EDUC. INFORMATION CENTER

Telephone: (800) 282-4408
(614) 594-6721

Contact Person: NINA THOMAS

Funding: Federal/State

Hours Open: M:3-9; TWF: 3-6; R: 12-9

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TYPICAL CLIENTS

Sex
F [x]
M [x]

AGE
18-24 [x]
25-34 [x]
35-44 [x]
45-54 [x]
55-up [x]

Education
High School or less [x]
Some college [x]
Associate degree [x]
B.A. [x]
Prof. degree [x]
Trade school [ ]
Unknown [x]

SERVICES

Services
Career counseling [ ]
Educ. counseling [x]
Agency referral [x]
Client advocacy [ ]
Testing [ ]
Literature [x]
Computer searches [ ]
Seminar/Workshop [ ]
Courses [ ]
Job referrals [ ]

Information
GED [x]
CLEP [x]
Posts. school req. [x]
Financial aid [x]
Career opport. [x]
Continuing educ. [x]
Proprietary schools [x]
Military opport. [ ]
Veterans Benefits [ ]
Job seeking skills [ ]
Local/state job open. [ ]
Other(s): _____

EIC BRIEF

Name: JACKSON CITY LIBRARY

Address: 21 Broadway Street
Jackson, Ohio 45640

Telephone: (614) 286-2609

Contact Person: Linda Stow

Funding: County/State

Hours Open:

Aff:

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TYPICAL CLIENTS

Sex		Education	
F	[ ]	High School or less	[ ]
M	[ ]	Some college	[ ]
		Associate degree	[ ]
AGE		B.A.	[ ]
18-24	[ ]	Prof. degree	[ ]
25-34	[ ]	Trade school	[ ]
35-44	[ ]	Unknown	[ ]
45-54	[ ]		
55-up	[ ]		

(Serve 3000-4000 people per month)

SERVICES

Services		Information	
Career counseling	[ ]	GED	[X]
Educ. counseling	[ ]	CLEP	[X]
Agency referral	[X]	Posts. school req.	[X]
Client advocacy	[ ]	Financial aid	[X]
Testing	[ ]	Career opport.	[X]
Literature	[X]	Continuing educ.	[X]
Computer searches	[ ]	Proprietary schools	[X]
Seminar/Workshop	[X]	Military opport.	[X]
Courses	[ ]	Veterans Benefits	[ ]
Job referrals	[ ]	Job seeking skills	[X]
		Local/state job open.	[X]
		Other(s):	_____

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EIC BRIEF

Name: LAWRENCE COUNTY JOINT VOCATIONAL SCHOOL

Address: Route #2
Chesapeake, Ohio 45619

Telephone: (614) 867-6641

Contact Person: Charles C. Beard

Funding: Federal/State/Local

Hours Open: M-F: 8-4

Aff:

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TYPICAL CLIENTS

Sex		Education	
F	[X]	High School or less	[X]
M	[X]	Some college	[ ]
		Associate degree	[ ]
AGE		B.A.	[ ]
18-24	[X]	Prof. degree	[ ]
25-34	[ ]	Trade school	[ ]
35-44	[ ]	Unknown	[ ]
45-54	[ ]		
55-up	[ ]		

Below 18

SERVICES

Services		Information	
Career counseling	[X]	GED	[X]
Educ. counseling	[X]	CLEP	[X]
Agency referral	[X]	Posts. school req.	[X]
Client advocacy	[X]	Financial aid	[X]
Testing	[X]	Career opport.	[X]
Literature	[X]	Continuing educ.	[X]
Computer searches	[ ]	Proprietary schools	[X]
Seminar/Workshop	[X]	Military opport.	[X]
Courses	[ ]	Veterans Benefits	[ ]
Job referrals	[X]	Job seeking skills	[X]
		Local/state job open.	[X]
		Other(s):	_____

EIC BRIEF

LEADS

Name: LICKING COUNTY ECONOMIC ACTION DEVELOPMENT STUDY

Address: 9 N. 5th
Newark, Ohio 43055

Aff:

Telephone: (614) 345-5449

Contact Person: Paul M. Marsh

Funding: Federal

Hours Open:

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TYPICAL CLIENTS

Sex
F [X]
M [X]

AGE
18-24 [X]
25-34 [ ]
35-44 [ ]
45-54 [X]
55-up [X]

Education
High School or less [X]
Some college [ ]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [X]
Educ. counseling [X]
Agency referral [X]
Client advocacy [X]
Testing [X]
Literature [X]
Computer searches [ ]
Seminar/Workshop [X]
Courses [ ]
Job referrals [X]

Information
GED [X]
CLEP [ ]
Posts. school req. [ ]
Financial aid [ ]
Career opport. [X]
Continuing educ. [X]
Proprietary schools [ ]
Military opport. [ ]
Veterans Benefits [ ]
Job seeking skills [ ]
Local/state job open. [X
Other(s): ____________

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EIC BRIEF

Name: NEWARK-CAMPUS (OSU)

Address: Founders Hall
Newark Campus
Newark, OH

Aff:

Telephone: (614) 366-3321

Contact Person: Ellen J. Ford

Funding:

Hours Open:

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TYPICAL CLIENTS

Sex
F [x]
M [x]

AGE
18-24 [x]
25-34 [x]
35-44 [x]
45-54 [x]
55-up [ ]

Education
High School or less [x]
Some college [x]
Associate degree [x]
B.A. [x]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [x]
Educ. counseling [x]
Agency referral [ ]
Client advocacy [ ]
Testing [x]
Literature [x]
Computer searches [x]
Seminar/Workshop [x]
Courses [x]
Job referrals [x]

Information
GED [ ]
CLEP [ ]
Posts. school req. [x]
Financial aid [x]
Career opport. [x]
Continuing educ. [x]
Proprietary schools [x]
Military opport. [x]
Veterans Benefits [x]
Job seeking skills [x]
Local/state job open. [x
Other(s): ____________

EIC BRIEF

Name: SCIOTO COUNTY JVS

Address: Box 766
Lucasville, OH 45648

Aff:

Telephone: (614) 259-5522

Contact Person: Gray E. Price

Funding:

Hours Open: M-F: 10-6

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TYPICAL CLIENTS

Sex		Education	
F	[x]	High School or less	[x]
M	[x]	Some college	[x]
		Associate degree	[ ]
AGE		B.A.	[ ]
18-24	[ ]	Prof. degree	[ ]
25-34	[x]	Trade school	[ ]
35-44	[x]	Unknown	[ ]
45-54	[ ]		
55-up	[ ]		

SERVICES

Services		Information	
Career counseling	[ ]	GED	[ ]
Educ. counseling	[ ]	CLEP	[ ]
Agency referral	[x]	Posts. school req.	[ ]
Client advocacy	[ ]	Financial aid	[ ]
Testing	[ ]	Career opport.	[ ]
Literature	[ ]	Continuing educ.	[ ]
Computer searches	[ ]	Proprietary schools	[ ]
Seminar/Workshop	[x]	Military opport.	[ ]
Courses	[x]	Veterans Benefits	[x]
Job referrals	[x]	Job seeking skills	[ ]
		Local/state job open.	[
		Other(s):	_____

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EIC BRIEF

Name: SCIOTO TRAINING AND EMPLOYMENT PROGRAM

Address: 817 Second Street
P.O. Box 1505
Portsmouth, OH 45662

Aff: Community Action Organization of Scioto Ct.

Telephone: (614) 354-7541

Contact Person: Orin Campbell

Funding: Federal

Hours Open: M-F: 8-5

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TYPICAL CLIENTS

Sex		Education	
F	[x]	High School or less	[x]
M	[x]	Some college	[ ]
		Associate degree	[ ]
AGE		B.A.	[ ]
18-24	[ ]	Prof. degree	[ ]
25-34	[ ]	Trade school	[ ]
35-44	[ ]	Unknown	[ ]
45-54	[ ]		
55-up	[ ]		

SERVICES

Services		Information	
Career counseling	[x]	GED	[x]
Educ. counseling	[x]	CLEP	[ ]
Agency referral	[x]	Posts. school req.	[ ]
Client advocacy	[ ]	Financial aid	[ ]
Testing	[x]	Career opport.	[ ]
Literature	[x]	Continuing educ.	[x]
Computer searches	[x]	Proprietary schools	[ ]
Seminar/Workshop	[ ]	Military opport.	[ ]
Courses	[x]	Veterans Benefits	[x]
Job referrals	[x]	Job seeking skills	[x]
		Local/state job open.	[x
		Other(s):	_____

EIC BRIEF

Name: SOUTHERN OHIO CAREER AND INFORMATION

Address: 302 Tupper Hall
Ohio University
Athens, OH 45701

Aff:

Telephone: (614) 594-6721

Contact Person: Dr. Betty Menson

Funding: In-Kind/ State

Hours Open: M-F: 10-4; 7-9:30pm

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TYPICAL CLIENTS		SERVICES	
Sex	Education	Services	Information
F [x]	High School or less [ ]	Career counseling [x]	GED [x]
M [x]	Some college [ ]	Educ. counseling [x]	CLEP [x]
	Associate degree [ ]	Agency referral [x]	Posts. school req. [x]
AGE	B.A. [ ]	Client advocacy [x]	Financial aid [x]
18-24 [x]	Prof. degree [ ]	Testing [x]	Career opport. [x]
25-34 [x]	Trade school [ ]	Literature [x]	Continuing educ. [ ]
35-44 [x]	Unknown [ ]	Computer searches [x]	Proprietary schools [x]
45-54 [x]		Seminar/Workshop [ ]	Military opport. [x]
55-up [x]		Courses [ ]	Veterans Benefits [x]
		Job referrals [ ]	Job seeking skills [ ]
			Local/state job open. [
			Other(s): ______

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EIC BRIEF

Name: SOUTHERNOHIO CORRECTIONAL FACILITY

Address: P.O. Box 45699
Lucasville, OH 45699

Aff: Dept. of Rehabilitation and Correction

Telephone: (614) 259-5544

Contact Person: Kurt Williams

Funding: State/Federal

Hours Open: 8-9:30pm

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TYPICAL CLIENTS		SERVICES	
Sex	Education	Services	Information
F [ ]	High School or less [x]	Career counseling [x]	GED [x]
M [x]	Some college [x]	Educ. counseling [x]	CLEP [x]
	Associate degree [ ]	Agency referral [ ]	Posts. school req. [x]
AGE	B.A. [ ]	Client advocacy [ ]	Financial aid [x]
18-24 [x]	Prof. degree [ ]	Testing [x]	Career opport. [ ]
25-34 [x]	Trade school [ ]	Literature [x]	Continuing educ. [ ]
35-44 [x]	Unknown [ ]	Computer searches [ ]	Proprietary schools [x]
45-54 [x]		Seminar/Workshop [ ]	Military opport. [ ]
55-up [ ]		Courses [ ]	Veterans Benefits [x]
		Job referrals [ ]	Job seeking skills [x]
			Local/state job open. [x
			Other(s): ______

EIC BRIEF

Name: TRI-COUNTY JOINT VOCATIONAL SCHOOL

Address: St. Rt. 691
Nelsonville, OH 45764

Aff:

Telephone: (614) 753-3511

Contact Person: John T. Ryan

Funding:

Hours Open: M-F: 8-4

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TYPICAL CLIENTS

Sex
F [x]
M [x]

AGE
18-24 [ ]
25-34 [x]
35-44 [x]
45-54 [ ]
55-up [ ]

Education
High School or less [x]
Some college [ ]
Associate degree [ ]
B.A. [ ]
Prof. degree [ ]
Trade school [ ]
Unknown [ ]

SERVICES

Services
Career counseling [ ]
Educ. counseling [ ]
Agency referral [ ]
Client advocacy [ ]
Testing [ ]
Literature [ ]
Computer searches [ ]
Seminar/Workshop [x]
Courses [ ]
Job referrals [ ]

Information
GED [x]
CLEP [ ]
Posts. school req. [ ]
Financial aid [ ]
Career opport. [x]
Continuing educ. [ ]
Proprietary schools [x]
Military opport. [ ]
Veterans Benefits [ ]
Job seeking skills [ ]
Local/state job open. [
Other(s): _____

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